

**PUTNAM CENTRAL SCHOOL
REORGANIZATION MEETING**

DATE: July 9, 2013

MEMBERS PRESENT: Richard Wilson; Jodie Bruce and Charles Bain, Jr.

MEMBERS ABSENT: Richard Trudeau, Jr. and Gerald Gendron

OTHERS PRESENT: Superintendent, Matthew Boucher; and Treasurer, Judith Forgette

1. The meeting was called to order at 6:30 p.m. by President, Richard Wilson
Motion to appoint Matthew Boucher, Superintendent, as temporary Board Clerk by Charles Bain, Jr., seconded by Jodie Bruce. Motion carried 3-0.
2. The June minutes were tabled until the next regular meeting.

All Appointment and designation are for the 2013-2014 school year.
3. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to nominate Richard Wilson as President of the Board of Education. Motion carried 3-0.
4. A motion was by Richard Wilson and seconded by Jodie Bruce to nominate Richard Trudeau, Jr. as Vice President of the Board of Education. Motion carried 3-0.
5. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to appoint Judith Forgette as District Treasurer. Motion carried 3-0.
6. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to appoint Patricia Wilson as Tax Collector. Motion carried 3-0.
7. Oaths of office will be administered when Board Clerk is hired.
8. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to designate Glens Falls National Bank as the official Depository for the 2013-2014 school year for the Putnam Central School District. Motion carried 3-0.
9. A motion was made by Charles Bain, Jr. and seconded by Richard Wilson to designate the Times of Ti and the Post Star as official School newspapers. Motion carried 3-0.
10. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to designate the Ticonderoga (HHHN) as the official district physician. Motion carried 3-0.
11. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to designate Patrick R. Ida, C.P.A. as Independent Auditor for the Putnam Central School District for the 2013-2014 School year. Motion carried 3-0.
12. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to designate the

President of the Board, Richard Wilson to sign checks in the Treasurer's absence. Motion carried 3-0.

13. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to designate Girvin and Ferlazzo as school attorneys. Motion carried 3-0.
14. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to designate Matthew Boucher, Superintendent of Schools as Records Access Officer. Motion carried 3-0.
15. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to designate the active Board Clerk as Records Management Officer. Motion carried 3-0.
16. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to designate Judith Forgette as Asbestos (LEA) designee. Motion carried 3-0.
17. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to designate the Superintendent of Schools as the purchasing agent. Motion carried 3-0.
18. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to designate the third Tuesday of the month at 6:30 p.m. as regular meeting dates. Motion carried 3-0.
19. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to designate August 13, 2013, as the meeting date to approve the tax levy. Motion carried 3-0.
20. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to authorize the Treasurer to make budget transfers with the Chief School Officer's approval. Motion carried 3-0.
21. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to authorize the Superintendent to apply for grants in aid. Motion carried 3-0.
22. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to authorize the Superintendent to certify payrolls. Motion carried 3-0.
23. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to readopt all policies in effect during the previous year. Motion carried 3-0.
24. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to approve Chairperson, a parent representative, if requested, School psychologist and a teacher to the CSE, CPSE and 504 committees. Motion carried 3-0.
25. Extra Curricular positions – Tabled.
26. School Breakfast
 - 26.1 A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to adopt the school breakfast program. Motion carried 3-0.
 - 26.2 A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to provide reduced prices and free meals for those who qualify. Breakfast rate for students is .50. Adult remain at \$1.60. Motion carried 3-0.

27. Title 9 Coordinator- A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to appoint the Superintendent of Schools as Title 9 Coordinator. Motion carried 3-0.
28. Qualified Evaluator- A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to approve Mr. Matthew Boucher as Qualified Lead Evaluator for APPR. Motion carried 3-0.
29. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to transfer \$20,000. into the Tax Certiorari Fund. Motion carried 3-0.
30. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to transfer \$20,000. to Capital Reserve Fund. Motion carried 3-0.
31. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to rollover vacation days for Administrative Office Staff to the 2013-2014 school year. Motion carried 3-0.
32. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to nominate Mary Jane Dedrick to approve bills during summer months. Motion carried 3-0.
33. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to enable the Superintendent of Schools to assign the work schedule for Secretary. Motion carried 3-0.
34. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to adjourn. Adjournment at 8:30 p.m. Motion carried 3-0.

Matthew Boucher
Acting Board Clerk