

**PUTANM CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

DATE: June 18th, 2013

TYPE OF MEETING: Regular

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Rich Trudeau; Jodie Bruce; Gerry Gendron, and Charlie Bain

ABSENT: Dick Wilson

OTHERS PRESENT: Superintendent, Matt Boucher; Clerk, Sharon Moore
and Judith Forgette, Treasurer

1. **Call to Order**

The meeting was called to order by Vice President, Rich Trudeau at 7:05 a.m.

2. **Public Application for Participation** - None

3. **Executive Session:** - A motion was made by Jodie Bruce and seconded by Gerry Gendron to enter into executive session at 7:05 a.m. to discuss personnel. Motion carried 4-0. A motion was made to come out of executive session at 7:40 a.m. by Gerry Gendron and seconded by Jodie Bruce. Motion carried 4-0.

A motion was made by Charlie Bain and seconded by Gerry Gendron to approve a 3% increase in salary for the school secretary; business office clerk; Treasurer, and extra curricular bus drivers and part-time custodians. Motion carried 4-0.

A motion was made by Charlie Bain and seconded by Gerry Gendron to appoint summer workers at the existing rate. Regular summer workers are as follows: Shawn Silliman, Jessie Wilson, Nicole Trudeau and Duncan Bain. Part time summer worker is Brittany Bruce.

4. **Regular Reports-**

- 4.1 The minutes were presented by the clerk. A motion was made by Jodie Bruce and seconded by Gerry Gendron to approve the minutes of the May 2013 meeting. Motion carried 4-0.

- 4.2 **Superintendent's Report-** The following appointments were made: A motion was made by Jodie Bruce and seconded by Rich Trudeau to appoint Ms. Jenny Peters as Summer Worker Supervisor with no change in the salary. Motion carried 4-0. A motion was made by Gerry Gendron and seconded by Jodie Bruce to appoint Ms. Ashley Bigelow as Administrative Assistant for the 2013-2014 school year. A motion was made by Gerry Gendron and seconded by Charlie Bain to appoint Ms. Ashley Bigelow as Administrative Assistant retroactively for the 2012-2013 school year. Motion carried 4-0

Mr. Dan Hamm – Newsletter coordinator-motion made by Charlie Bain and seconded by Jodie Bruce. Extra curricular sports coordinator- Mr. Dan Hamm-Motion made by Gerry

Gendron and seconded by Jodie Bruce. Ms. Meredith Sweeney – Title One Coordinator- Motion made by Jodie Bruce and seconded by Gerry Gendron. Motions carried 4-0.

5. **Correspondence** - None

6. **Financial Reports**

6.1 Treasurer's Report-

The Treasurer's report was reviewed. A motion was made by Jodie Bruce and seconded by Gerry Gendron to approve the monthly accounts for June 2013 for General, Trust and Agency, and payroll funds. Motion carried 4-0.

6.2 The warrant #49 and supplemental warrant # 42 were reviewed and audited. A motion was made by Charlie Bain and seconded by Gerry Gendron to approve the warrants. Motion carried 4-0.

7. **District Issues/Operations and Finance-**

7.1 BOCES contract for services- A motion was made by Gerry Gendron and seconded by Charlie Bain to approve the contract. Motion carried 4-0.

7.2 A motion was made by Gerry Gendron and seconded by Charlie Bain to set the date for the Reorganization Meeting for July 9th at 6:30 p.m. Motion carried 4-0.

8. **Curriculum & Instruction-**

8.1 The teacher evaluations are completed.

9. **Special Education-** A motion was made by Jodie Bruce and seconded by Gerry Gendron to approve the recommendations of the CSE and CPSE committees for the 2013-2014 school year. Motion carried 4-0.

10. **Adjournment-** A motion was made to adjourn by Jodie Bruce and seconded by Gerry Gendron. Adjournment at 7:55 a.m. Motion carried 4-0.

School District Clerk
Sharon Moore