

**PUTNAM CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING**

**DATE:** January 21, 2014

**TYPE OF MEETING:** Regular

**PLACE OF MEETING:** Putnam Central School

**MEMBERS PRESENT:** President, Richard Wilson; Charles Bain, Jr.;  
Jodie Bruce and Gerald Gendron

**OTHERS PRESENT:** Superintendent, Matthew Boucher; District Treasurer,  
Judith Forgette and Board Clerk, Kim Brown

1. **Call to order**

The meeting was called to order by President, Richard Wilson at 6:30 p.m.

2. **Public Application for Participation** – None

3. **Executive Session** – tabled until later in the meeting

4. **Regular Reports**

The minutes for the December meeting were presented by the clerk.

A motion was made by Charles Bain, Jr. and seconded by Gerald Gendron to approve the minutes of the December meeting. Motion carried 4-0.

5. **Superintendents Report**

Mr. Boucher reported that there was a heating issue on 1/21/2014. The boilers had malfunctioned during the night which left the building very cold. The cause was a vapor lock. The filter was changed and took out ice from the filter basket. Need to add thinning agent in every fuel delivery. Custodians will be re-notified to make sure this is done.

6. **Correspondence** – none

7. **Financial Reports**

Treasurer's Report-

The treasurer's reports were presented by the Treasurer.

A motion was made by Jodie Bruce and seconded by Gerald Gendron to approve the monthly accounts for December, 2013 General, Trust and Agency, and payroll funds. Motion carried 4-0.

The warrant #61 and supplemental warrant #54 were reviewed and audited. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to approve the warrant. Motion carried 4-0

8. **District Issues**

Treasurer distributed copies of the annual independent audit for the 2012-2013 school year. Upon review, a motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to approve audit. Motion carried 4-0.

Treasurer distributed the Review of Tax Collectors Report. After review a motion was made by Charles Bain, Jr. and seconded by Gerald Gendron to accept the report. Motion carried 3-0 with Richard Wilson abstaining.

Treasurer distributed the tentative budget calendar. After review and changes made, a motion was made by Gerald Gendron and seconded by Jodie Bruce to accept the calendar. Motion carried 4-0

Veteran's Exemption for Real Property Tax has changed. The District currently has no Veteran's Exemption plan at this time. The Treasurer is awaiting communication from Real Property. After discussion, this topic was tabled until the February meeting.

Received notification that Level 3 Communications has prevailed in its real property assessment case. Level 3 has paid 3 years of property tax in the amount of \$31,178. The court has directed that Level 3 is entitled to a refund of those taxes. A motion was made by Charles Bain, Jr. and seconded by Gerald Gendron to refund the taxes. Motion carried 4-0

9. **Curriculum & Instruction** none

10. **New Business**

A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. at 7:05 p.m. to enter in executive session to discuss personnel. Motion carried 4-0

A motion was made by Jodie Bruce and seconded by Charles Bain Jr. at 7:20 p.m. to come out of executive session. Motion carried 4-0

A motion was made by Charles Bain, Jr. and seconded by Gerald Gendron to amend the Superintendent's salary for the 2013-2014 school year by 3% retro-active to July 1, 2013 and 3% for the 2014-2015 school year. An addendum to the contract will be approved at the next meeting. Motion carried 4-0

The February meeting will be held on Tuesday, February 25, 2014 at 6:30 p.m.

11. **Adjournment** – A motion was made to adjourn by Jodie Bruce and seconded by Charles Bain, Jr. Adjournment at 7:38 p.m. Motion carried 4-0