

**PUTNAM CENTRAL SCHOOL
REORGANIZATION MEETING**

DATE: July 8, 2014

MEMBERS PRESENT: Richard Wilson; Charles Bain, Jr.; Jodie Bruce; Kristie Watrous
Gerald Gendron @ 6:52 p.m.

OTHERS PRESENT: Superintendent, Matthew Boucher; Treasurer, Judith Forgette; and
District Clerk, Kim Brown

1. The meeting was called to order at 6:30 p.m. by Richard Wilson.

The minutes were presented by the clerk. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to approve the minutes for the June meeting. Motion carried 4-0

All Appointment and designation are for the 2014-2015 school year.

2. A motion was made by Jodie Bruce and seconded by Kristie Watrous to nominate Charles Bain, Jr. as President of the Board of Education. Motion carried 4-0

4. A motion was made by Charles Bain, Jr. and seconded by Richard Wilson to nominate Jodie Bruce as Vice President of the Board of Education. Motion carried 4-0

5. A motion was made by Charles Bain, Jr. and seconded by Richard Wilson to nominate Kim Brown as Clerk to the Board. Motion carried 4-0

6. A motion was made by Jodie Bruce and seconded by Richard Wilson to appoint Judith Forgette as District Treasurer. Motion carried 4-0

7. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to appoint Patricia Wilson as Tax Collector. Motion carried 4-0

8. Oaths of office were administered by Board Clerk, Kim Brown.

8. A motion was made by Charles Bain, Jr. and seconded by Richard Wilson to designate Glens Falls National Bank as the official Depository for the 2014-2015 school year for the Putnam Central School District. Motion carried 4-0

9. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to designate the Times of Ti and the Post Star as official School newspapers. Motion carried 4-0

10. A motion was made by Jodie Bruce and seconded by Richard Wilson to designate the Ticonderoga (HHHN) as the official district physician. Motion carried 4-0

11. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to designate Patrick R. Ida, C.P.A. as Independent Auditor for the Putnam Central School District for the 2014-2015 School year. Motion carried 4-0

12. A motion was made by Jodie Bruce and seconded by Richard Wilson to designate the President of the Board, Charles Bain, Jr. to sign checks in the Treasurer's absence. Motion carried 4-0
13. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to designate Girvin and Ferlazzo as school attorneys. Motion carried 4-0
14. A motion was made by Charles Bain, Jr. and seconded by Richard Wilson to designate Matthew Boucher, Superintendent of Schools as Records Access Officer. Motion carried 4-0
15. A motion was made by Jodie Bruce and seconded by Richard Wilson to designate the Board Clerk as Records Management Officer. Motion carried 4-0
16. A motion was made by Charles Bain, Jr. and seconded by Richard Wilson to designate Judith Forgette as Asbestos (LEA) designee. Motion carried 4-0
17. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to designate the Superintendent of Schools as the purchasing agent. Motion carried 4-0
18. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to designate the third Tuesday of the month at 6:30 p.m. as regular meeting dates. Motion carried 4-0
19. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to designate August 19, 2014 at 7:00 p.m., as the meeting date to approve the tax levy. Motion carried 4-0
20. A motion was made by Richard Wilson and seconded by Charles Bain, Jr. to authorize the Treasurer to make budget transfers with the Chief School Officer's approval. Motion carried 4-0
21. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to authorize the Superintendent to apply for grants in aid. Motion carried 4-0
22. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to authorize the Superintendent to certify payrolls. Motion carried 4-0
23. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to readopt all policies in effect during the previous year. Motion carried 4-0
24. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to approve Chairperson, a parent representative, if requested, School psychologist and a teacher to the CSE, CPSE and 504 committees. Motion carried 4-0
25. Extra Curricular positions:
 - A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to appoint Meredith Sweeney as Title I Coordinator. Motion carried 4-0

- A motion was made by Jodie Bruce and seconded by Richard Wilson to appoint Dan Hamm as newsletter coordinator. Motion carried 4-0
- A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to appoint Dan Hamm as Basketball and soccer coach. Motion carried 4-0
- Yearbook coordinator was tabled.

26. School Breakfast Program

26.1 A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to adopt the Current school breakfast program. Motion carried 4-0

26.2 A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to provide reduced prices and free meals for those who qualify. Breakfast rate for students is .50. Adult remain at \$1.60. Motion carried 4-0

27. A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to appoint the Superintendent of Schools as Title 9 Coordinator. Motion carried 4-0

28. A motion was made by Charles Bain, Jr. and seconded Jodie Bruce to approve Mr. Matthew Boucher as Qualified Lead Evaluator for APPR. Motion carried 4-0

29. A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to nominate Mary Jane Dedrick to approve bills during summer months. Motion carried 4-0

A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to enter into Executive Session at 6:44 p.m. to discuss personnel. Motion carried 4-0

A motion was made by Jodie Bruce and seconded by Gerald Gendron at 7:45 p.m. to come out Of Executive Session. Motion carried 5-0

A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to appoint Mr. Boucher as Clerk during the Executive Session.

A motion was made by Jodie Bruce and seconded by Gerald Gendron to appoint Christine Trudeau as a full time Teachers' Assistant effective July 31, 2014. Motion carried 5-0

A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to extend Superintendent Matthew Boucher's contact for an additional year. Motion carried 5-0

A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to approve a raise for Non-instructional personnel (District Treasurer; Account Clerk and custodians) of 2 1/2% Retro active to July 1, 2014. Motion carried 5-0

A motion was made by Jodie Bruce and seconded by Richard Wilson to approve the conditions and salary of the Confidential Secretary per new addendum effective July 1, 2014. Motion carried 5-0

Old Business

Transportation Contract: A motion was made by Charles Bain, Jr. and seconded by Jodie

Bruce to extend the current contract with Folsmbee's for the 2014-2015 school year.
Motion carried 5-0

A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to approve the budget results of May 20, 2014. Motion carried 5-0

New Business

The board discussed that letters of interest be received from the current people who hold the positions of Tax Collector and Summer Audit Clerk by the April Board meetings.

A motion was made by Jodie Bruce and seconded by Gerald Gendron to transfer \$20,000 from the Fund Balance to Capital Reserve Account as by authorization by the voters on May 20, 2014. Motion carried 5-0

A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to increase the Tax Certiorari Fund by \$15,000. Motion carried 5-0

Richard Wilson submitted his resignation as board member effective July 9, 2014. The Board of Education thanked Mr. Wilson for his 18 years of service of which 17 of them as President.

A motion was made by Jodie Bruce and seconded by Charles Bain, Jr. to adjourn.
Adjournment at 8:02 p.m. Motion carried 5-0

Respectfully Submitted,

Kim Brown
Board Clerk