

**PUTNAM CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

DRAFT

DATE: August 11, 2015

TYPE OF MEETING: Regular/Tax Levy

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Charles Bain, Jr.; Jodie Bruce; Kristie Watrous; Farley Tierney, III (at 7:00 p.m.)

OTHERS PRESENT: Matthew Boucher, Superintendent; Judith Forgette, Treasurer and Kim Brown, District Clerk

Call to Order

The meeting was called to order by President, Charles Bain, Jr. at 6:38 p.m.

Public Application for Participation

None

Approval of Tax Levy

A motion was made by Jodie Bruce and seconded by Kristie Watrous to approve the Tax Levy for the 2015-2016 school year. Motion carried 3-0

Regular Reports

The minutes for the July re-organizational/regular meeting and the July special meeting were presented by the clerk.

A motion was made by Kristie Watrous and seconded by Jodie Bruce to approve the minutes of the July re-organizational/regular meeting. Motion carried 3-0

A motion was made by Jodie Bruce and seconded by Kristie Watrous to approve the minutes of the July special meeting. Motion carried 3-0

Financial Reports

The Treasurer Reports were presented by the Treasurer.

Kristie Watrous made the motion and seconded by Jodie Bruce to accept the June 2015 General, Trust & Agency and Payroll funds. Motion carried 3-0

Jodie Bruce made the motion and seconded by Kristie Watrous to accept the June warrant #48 in the amount of \$29,836.11. Motion carried 3-0

Jodie Bruce made the motion and seconded by Kristie Watrous to accept the June supplemental warrant #45 in the amount of \$59,629.76. Motion carried 3-0

Jodie Bruce made a motion and seconded by Kristie Watrous to accept the July warrant # 3 in the amount of \$47,644.21 Motion carried 3-0

District Issues

Approval of Substitute – Anne Keyes, substitute Teacher and Jennifer Charlton, non-teaching substitute submitted applications. Jodie Bruce made a motion and seconded by Kristie Watrous to approve Mrs. Keyes as substitute. Motion carried 3-0 Jennifer Charlton is already on the substitute list. Her address and phone number will be updated on the list.

Mr. Boucher advised the Board that the NYS Department of Education auditor is here conducting an audit. He advised that there will be a recommendation forthcoming that will extend the internal auditors duties. This comes about for the separation of duties procedures.

Standard work day:

Jodie Bruce made a motion and seconded by Kristie Watrous to approve the NYS Retirement Resolution for the following: Standard Work Day Resolution for Employees (form RS2418) and Standard Work Day and Reporting Resolution for Elected and Appointed Officials (form RS2417A). Motion carried 3-0

Special Education

Jodie Bruce made a motion and seconded by Kristie Watrous to approve the recommendations of the CPSE committee. Motion carried 3-0

New Business

September meeting

A motion was made by Kristie Watrous and seconded by Jodie Bruce to change the meeting time of the September meeting from 6:30 p.m. to 7:00 p.m. Motion carried 4-0

September 15, 2015 is the date of the Open House for parents to attend from 6:00 p.m. to 7:00 p.m.

Old Business

The Board tabled the issue of the bonding coverage.

Mr. Boucher advised the board that he is waiting for hear back from the State Education Department in regards to Breakfast Program.

Mr. Boucher advised the Board that he expects to have a quote in a few weeks for the replacement windows in the gym.

There was a discussion of having the side walls in the gym matted. Mr. Tierney looked for companies in the surrounding area that may be able to provide this but nothing in the area. Mr. Boucher would check his contacts to see if he would be able to locate a company.

Policy Book is still being reviewed by Mr. Boucher.

Executive Session

A motion was made by Farley Tierney, III and seconded by Kristie Watrous to enter into executive session at 7:12 p.m. to discuss personnel and legal issue. Judith Forgette was invited by the Board of Education to enter the executive session. Motion carried 4-0 Judith Forgette exited the executive session at 7:27 p.m.

A motion was made by Farley Tierney, III and seconded by Kristie Watrous to come out of Executive Session at 9:06 p.m. Motion carried 4-0

A motion was made by Jodie Bruce and seconded by Kristie Watrous to increase the rate for the speech pathologist to \$80.00 per hour. Motion carried 4-0

A motion was made by Farley Tierney, III and seconded by Jodie Bruce to except the resignation of Sharon Harder for retirement retro-active to June 30, 2015. Motion carried 4-0

A motion was made by Farley Tierney, III and seconded by Jodie Bruce to approve a raise in salary of 3% for the District Secretary retro-active to July 1, 2015. Motion carried 4-0

A motion was made by Jodie Bruce and seconded by Farley Tierney, III to approve a raise in salary of 3% for the part-time maintenance person retro-active to July 1, 2015. Motion carried 4-0

A motion was by Kristie Watrous and seconded by Farley Tierney, III to approve a raise in salary of 2% for the District Treasurer retro-active to July 1, 2015. Motion carried 3-1 Jodie Bruce opposed

A motion was made by Kristie Watrous and seconded by Jodie Bruce to appoint Sharon Harder as teacher for 2 days a week effective August 11, 2015. Motion carried 4-0

Adjournment

A motion was made to adjourn by Jodie Bruce and seconded by Kristie Watrous at 9:10 p.m.
Motion carried 4-0

Kim Brown
District Clerk