

Putnam Central School
Re-Organizational/Regular Meeting

DRAFT

DATE: July 7, 2015

MEMBERS PRESENT: Charles Bain, Jr. Jodie Bruce; Kristie Watrous and Farley Tierney, III

OTHERS PRESENT: Superintendent, Matthew Boucher; Judith Forgette and Kim Brown

1. Call to Order

The meeting was called to order at 6:35 p.m. Charles Bain, Jr.

2. Minutes of Previous Board Meeting

The minutes were presented by Kim Brown. A motion was made by Jodie Bruce and seconded by Farley Tierney, III to approve the minutes for the June meeting. Motion carried 4-0

3. Treasurer's Report

Warrant was tabled until next month due to outstanding bills for end of school year.

4. Administration of Oath

4.1 Kim Brown administered oath of office to newly elected board members, Jodie Bruce and Farley Tierney, III.

5. Election of Officers

5.1 A motion was made by Jodie Bruce and seconded by Kristie Watrous to nominate Charles Bain, Jr. as President of the Board of Education. Motion carried 4-0

5.2 A motion was made by Charles Bain, Jr. and seconded by Farley Tierney, III to nominate Jodie Bruce as Vice President of the Board of Education. Motion carried 4-0

5.3 Oath of office administered to all Board members present.

6. Appointment of Officers

A motion was made by Kristie Watrous and seconded by Jodie Bruce to appoint Judith Forgette as District Treasurer. Motion carried 4-0

A motion was made by Charles Bain, Jr. and seconded by Jodie Bruce to appoint Kim Brown as District Clerk. Motion carried 4-0

A motion was made by Farley Tierney, III and seconded by Kristie Watrous to appoint Patricia Wilson as school tax collector. Motion carried 4-0

7. Other Appointments

A motion was made by Jodie Bruce and seconded by Farley Tierney, III to appoint Ticonderoga (HHHN) as the official district physician. Motion carried 4-0

A motion was made by Jodie Bruce and seconded by Kristie Watrous to appoint Telling & Associates as Districts' Independent Auditor. Motion carried 4-0

A motion was made by Kristie Watrous and seconded by Jodie Bruce to appoint Judith Forgette as Asbestos Designee for the District. Motion carried 4-0

A motion was made by Jodie Bruce and seconded by Farley Tierney, III to approve Chairperson, a parent representative, if requested, School Psychologist and a teacher to the Section 504 Committee members. Motion carried 4-0

A motion was made by Jodie Bruce and seconded by Kristie Watrous to approve Chairperson, a parent representative, if requested, School Psychologist and a teacher to the CSE Committee members. Motion carried 4-0

A motion was made by Kristie Watrous and seconded by Farley Tierney, III to approve Chairperson, a parent representative, if requested, School Psychologist and a teacher to the CPSE Committee members. Motion carried 4-0

A motion was made by Farley Tierney, III and seconded by Jodie Bruce to appoint Superintendent, Matthew Boucher as Title 9 Coordinator. Motion carried 4-0

A motion was made by Jodie Bruce and seconded by Kristie Watrous to appoint Superintendent, Matthew Boucher as Qualified Lead Evaluator for APPR. Motion carried 4-0

A motion was made by Jodie Bruce and seconded by Farley Tierney, III to appoint Mary Jane Dedrick as Internal Auditor of Bills. Motion carried 4-0

A motion was made by Jodie Bruce and seconded by Kristie Watrous to appoint Girvin and Ferlazzo as school attorneys. Motion carried 4-0

A motion was made by Jodie Bruce and seconded by Kristie Watrous to appoint Superintendent, Matthew Boucher as Records Access Officer. Motion carried 4-0

A motion was made by Jodie Bruce and seconded by Farley Tierney, III to appoint District Clerk, Kim Brown as Records Management Officer. Motion carried 4-0

8. Designation

8.1 A motion was made by Jodie Bruce and seconded by Kristie Watrous to designate Glens Falls National Bank as the Official Depository for the 2015-2016 school year for the Putnam Central School District. Motion carried 4-0

8.2 A motion was made by Jodie Bruce and seconded by Farley Tierney, III to designate the Times Ti and the Glens Falls Post Star as official school newspapers. Motion carried 4-0

8.3 A motion was made by Farley Tierney, III and seconded by Kristie Watrous to designate August 11, 2015 at 6:30 p.m. as the meeting date to approve the tax levy. Motion carried 4-0

8.4 A motion was made by Jodie Bruce and seconded by Farley Tierney, III to designate the third Tuesday of the month at 6:30 p.m. as regular meeting dates. Motion carried 4-0

9. Bonding of Personnel

Tabled until next meeting.

10. Authorizations

10.1 A motion was made by Jodie Bruce and seconded by Farley Tierney, III to authorize Superintendent, Matthew Boucher to certify payrolls. Motion carried 4-0

10.2 A motion was made by Farley Tierney, III and seconded by Jodie Bruce to authorize Superintendent, Matthew Boucher as purchasing agent. Motion carried 4-0

10.3 A motion was made by Jodie Bruce and seconded by Farley Tierney, III to authorize Superintendent, Matthew Boucher to approve the attendance of conferences, conventions, workshops, etc., with designated expenses. Motion carried 4-0

10.4 A motion was made by Farley Tierney, III and seconded by Kristie Watrous to amend Board

Policy 6700, Purchasing, in regards to Petty Cash/Petty Cash Accounts from \$150.00 limit to \$100.00 (maximum amount allowed per school law). Motion carried 4-0

- 10.5 A motion was made by Jodie Bruce and seconded by Farley Tierney, III to designate President, Charles Bain, Jr. to sign checks in the Treasurers' absence. Motion carried 4-0
- 10.6 A motion was made by Farley Tierney, III and seconded by Kristie Watrous to provide reduced prices and free meals for those who qualify. Breakfast rate for students is .50. Adult price remains at \$1.60 Motion carried 4-0
- 10.7 A motion was made by Farley Tierney, III and seconded by Jodie Bruce to authorize Superintendent, Matthew Boucher to approve budget transfers. Motion carried 4-0
- 10.8 A motion was made by Farley Tierney, III and seconded by Jodie Bruce to authorize Superintendent, Matthew Boucher to apply for grants in aid. Motion carried 4-0
- 10.9 The re-adoption of all polices in effect during previous year was tabled until new policy handbook is complete.

11. Other Items:

- 11.1 A motion was made by Jodie Bruce and seconded by Farley Tierney, III to establish rate for Mileage reimbursement at current IRS rate. Motion carried 4-0
- 11.2 A motion was made by Jodie Bruce and seconded by Farley Tierney, III to adopt the current School breakfast policy. Motion carried 4-0

12. Executive Session – at end of meeting

13. Old Business

- 13.1 A motion was made by Jodie Bruce and seconded by Kristie Watrous to extend the current bus contact with Folmsbee's for the 2015-2016 school year using the current CPI rate. Motion carried 4-0
- 13.2 A motion was made by Farley Tierney, III and seconded by Kristie Watrous to approve the budget results of May 19, 2015. Motion carried 4-0

14. New Business

- 14.1 A motion was made by Jodie Bruce and seconded by Kristie Watrous to establish the Repair Reserve in the amount \$50,000. from the unappropriated 2014-2015 Fund Balance as per authorization by the voters on May 19, 2015. Motion carried 4-0
- 14.2 A motion was made by Jodie Bruce and seconded by Farley Tierney, III to accept the proposal for building condition survey, five year capital facilities plan and facilities evaluation reports from Tetra Tech Architects and Engineers at the cost of \$1,100.00 Motion carried 4-0

A motion was made by Farley Tierney, III and seconded by Jodie Bruce to enter into Executive Session at 7:23 p.m. to discuss legal issues. Motion carried 4-0.

A motion was made by Jodie Bruce and seconded by Kristie Watrous to come out of Executive Session at 7:36 p.m. Motion carried 4-0

15. Adjournment

A motion was made by Jodie Bruce and seconded by Kristie Watrous to adjourn. Adjournment at 7:37 p.m. Motion carried 4-0

Respectfully Submitted,

Kim Brown
Board Clerk