

**Putnam Central School
Board of Education Meeting**

DRAFT

DATE: April 21, 2016

TYPE OF MEETING: Regular

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Charles Bain, Jr.; Jodie Bruce; Gerald Gendron; Farley Tierney, III @ 6:33 p.m. and Kristie Watrous @ 6:35 p.m.

OTHERS PRESENT: Matthew Boucher, Superintendent and Kim Brown, District Clerk

Call to Order

The meeting was called to order by President, Charles Bain, Jr. at 6:31 p.m.

Public Participation

Robert Geh addressed the Board of Education. He asked if the School Policy Book is available to the public for Review and asked about the CAP.

Regular Report

The minutes of the March meeting were presented by the clerk. A motion was made by Gerald Gendron and seconded by Jodie Bruce to accept the minutes as presented. Motion carried 5-0

Financial Reports

The Treasurer's reports were present by the Treasurer, Jamie O'Dell.

*Jodie Bruce made a motion and seconded by Gerald Gendron to accept the Capital Fund Report for February 2016 in the amount of \$100,070.52. Motion carried 5-0

*Jodie Bruce made a motion and seconded by Gerald Gendron to accept the Capital Fund Report for March 2016 in the amount of \$100,082.96. Motion carried 5-0

*Gerald Gendron made a motion and seconded by Farley Tierney, III to accept the Consolidate Fund Report for February 2016 in the amount of \$2,185,791.31. Motion carried 5-0

*Jodie Bruce made a motion and seconded by Gerald Gendron to accept the Consolidate Fund Report for March 2016 in the amount of \$2,160,220.48. Motion carried 5-0

*Gerald Gendron made a motion and seconded by Farley Tierney, III to accept the Unemployment Fund Report for February 2016 in the amount of \$16,051.43. Motion carried 5-0

*Farley Tierney, III made a motion and seconded by Jodie Bruce to accept the Unemployment Fund Report for March 2016 in the amount of \$16,052.11. Motion carried 5-0

Gerald Gendron made a motion and seconded by Jodie Bruce to accept the AP Warrant for March 2016 in the amount of \$83,951.21. Motion carried 5-0

Gerald Gendron made a motion and seconded by Jodie Bruce to accept the PR Warrant for March 2016 in the amount of \$102,984.09. Motion carried 5-0

Correspondence

The Board of Education received a thank you card from Judith Forgette for the retirement card & gift.

Reports and Recommendation

Mr. Boucher advised the Board that Steve Smith from Washington County recently completed the annual Fire Inspection and that there were no infractions. Mr. Boucher also advised that the district had 2 students that were recently recognized. Samantha Smith, a 5th grader, received the Iroquois Award through the Chronicle Newspaper. Miss Battiste, social studies teacher, attended the event with Samantha. Michael Fitzgerald, an 11th grader, who is a student in the CVES Tech Electrical program participated in the NYS Area III Skills Area Regional Competition and placed and will move on to the NYS Skills USA Competition & Leadership Conference at the State Level.

District Issues/Operations

Upon the recommendation of Superintendent Boucher, Gerald Gendron made a motion and seconded by Farley Tierney, III, appointed James Forbes, the Districts' Asbestos Liaison effective April 22, 2016. Motion carried 5-0

Jodie Bruce made a motion and seconded by Farley Tierney, III to accept the revised 2016-2017 school calendar. (Error of date of Martin Luther King Day) Motion carried 5-0

Jodie Bruce made a motion and seconded by Gerald Gendron to appoint Alice Forbes and Patricia Hamel as Election Tellers for the budget vote/school election on May 17, 2016 at a rate of pay of \$10.00 per hour. Motion carried 5-0

Gerald Gendron made a motion and seconded by Farley Tierney, III to accept the School Emergency Plan. Motion carried 5-0. Copies of the plan will be sent to all respective parties involved (NYS Police Headquarters; Putnam Volunteer Fire Department; Washington County EMS; NYS troopers, Granville location; and team members :Matthew Boucher, Superintendent; James Forbes, Custodian; Kim Brown, Confidential Secretary of the District; Christine Trudeau, PTO President; Ashley Bigelow, teacher and Jodie Bruce, parent in the district.)

Gerald Gendron made a motion and seconded by Jodie Bruce to destroy the ballots from the 2015 school budget vote/school election. Motion carried 5-0

A motion was made by Gerald Gendron and seconded by Farley Tierney, III to cast one vote for Richard Harriman, Sr. for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Education Services) Board. Motion carried 5-0

A motion was made by Jodie Bruce and seconded by Farley Tierney, III to cast one vote for Donna LaRocque for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Education Services) Board. Motion carried 5-0

A motion was made by Gerald Gendron and seconded by Farley Tierney, III to cast one vote for Richard Malaney for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Education Services) Board. Motion carried 5-0

A motion was made by Jodie Bruce and seconded by Farley Tierney, III to cast one vote for Lori Sanders for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Education Services) Board. Motion carried 5-0

A motion was made by Farley Tierney, III and seconded by Kristie Watrous to cast one vote for Michael St. Pierre for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Education Services) Board. Motion carried 5-0

A motion was made by Gerald Gendron and seconded by Jodie Bruce to approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the school year 2016-2017. Motion carried 5-0

Gerald Gendron made a motion and seconded by Jodie Bruce to adopt the budget of the 2016-2017 school year in the amount of \$2,499,697.00. Motion carried 5-0

Gerald Gendron made a motion and seconded by Jodie Bruce to accept the Tax Report Card as presented. Motion carried 5-0

Establish Land Purchase

Farley Tierney, III made a motion and seconded by Gerald Gendron to establish land purchase:

WHEREAS, the Board of Education of the Putnam Central School District ("Board") has proposed to undertake a project consisting of the purchase of an approximately 4.5 acre parcel of vacant real property located on Hutton Square Road in the Town of Putnam, County of Washington ("the Project") ; and

WHEREAS, the Board wishes to fully comply with its obligation under the State Environmental Quality Review Act ("SEQRA") and the regulations thereunder with respect to the proposed action; and

WHEREAS, the Board has carefully considered the nature and scope of the proposed action; and

WHEREAS, upon review of the foregoing, the Board makes the following determinations:

1. The proposed action involves the purchase of an approximately 4.5 acre parcel of vacant real property. No plans have been developed at this time regarding the District's future use or improvement of the property. If and when plans are developed in the future regarding the use or improvement the property, any review of potential environment impacts required under SEQRA will be undertaken at that time.
2. The proposed project represents a routine activity of an educational institution within the meaning of 6 NYCCR § 617.5(c)(8).
3. The proposed action will in no case have a significant adverse impact on the environment based on the criteria contained in 6 NYCRR § 617.7(c), and is not otherwise a Type I action as defined by 6 NYCRR § 617.4.
4. The proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and is therefore not subject to review under SEQRA and the regulations thereunder.

NOW THEREFORE BE IT RESOLVED, that the Board finds and concludes that the proposed action is a Type II action with the meaning of 6 NYCRR 617.5 and therefore is not subject to review under SEQRA and the regulations thereunder.

Motion carried 5-0

Request for transportation to non-public schools

Gerald Gendron made a motion and seconded by Jodie Bruce to approve the request from parents/guardians for transportation to St. Mary's School in Ticonderoga for the 2016-2017 school year. Motion carried 5-0

Ballots

Farley Tierney, III made a motion and second by Kristie Watrous to approve the ballots presented which will be forwarded to Washington County Board of Election for printing. Motion carried 5-0

Curriculum & Instruction

Mr. Boucher advised that the NYS Math Test was just completed with 1 student opting out and the NYS ELA Test was completed the previous week with 2 students opting out. The NYS 4th grade Science test is upcoming as well as the Terra Nova's.

Old Business

Mr. Boucher advised the architect was here looking at the building and Tetra Tecq was here as well and plans are forthcoming.

New Business

Upon discussion, it was stated that there are conflicts with the Budget Hearing scheduled on May 3, 2016. Gerald Gendron made a motion and seconded by Jodie Bruce to move the Budget Hearing from May 3, 2016 to May 10, 2016 at the same time of 6:30 p.m. Notification will be put on the website as well as in the legal ad of the newspapers. Motion carried 5-0

Reorganization Meeting- is scheduled for July 5, 2016. Upon discussion Gerald Gendron made a motion and seconded by Farley Tierney, III and carried 5-0 to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the Putnam Central School District hereby votes to hold its annual reorganizational meeting on Tuesday, July 12, 2016 (instead of Tuesday, July 5, 2016).

Executive Session - None

A motion was made to adjourn by Jodie Bruce and seconded by Gerald Gendron at 7:58 p.m. Motion carried 5-0

Respectfully submitted,

Kim Brown
District Clerk