

**PUTNAM CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING**

DRAFT

**DATE:** August 22, 2017

**TYPE OF MEETING:** Regular/Tax Levy

**PLACE OF MEETING:** Putnam Central School

**MEMBERS PRESENT:** Charles Bain, Jr.; Gerald Gendron; Kristie Watrous;  
Carolyn Andersen & Jodie Bruce (in at 6:51 p.m.)

**OTHERS PRESENT:** Matthew Boucher, Superintendent and Kim Brown, District  
Clerk

1. **Call to order**

The meeting was called to order by President, Charles Bain, Jr. at 6:31 p.m.

2. **Public Application for Participation-** Members of the LCP School Committee addressed the Board.

3. **Approval of Tax Levy**

**RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY**

WHEREAS the Board of Education has been authorized by the voters at the Annual School

Meeting to raise for the current budget of the 2017 - 2018 school year a sum not to exceed \$1,570,002.00;

THEREFORE BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Putnam	\$285,542,870.	100%	\$1,538,446.99
Dresden	\$143,610.	46%	\$1,682.05
Ticonderoga	\$5,544,560.	100%	\$29,872.96
TOTALS	\$291,231,040.	XXX	\$1,570,002.00

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be

affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2017 and end November 8, 2107 giving the tax warrant an effective period of 47 days at the expiration of which time the

tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1<sup>st</sup> month free period,

2<sup>nd</sup> month interest of 2 percent added,

3<sup>rd</sup> month or fraction thereof, interest of 3 percent added.

Gerald Gendron made this motion and was seconded by Jodie Bruce. Motion carried 5-0

#### 4. Regular Reports

The minutes for the July meeting were presented by the clerk.

A motion was made by Carolyn Andersen and seconded by Gerald Gendron to approve the minutes of the July 2017 Re-Organizational meeting. Motion carried 5-0.

5. **Financial Reports**

The Treasurer Reports were presented by the Treasurer.

A motion was made by Jodie Bruce and seconded by Kristie Watrous to accept the Consolidated Fund Account for June 2017 in the amount of \$1,596,273.02. Motion carried 5-0

A motion was made by Gerald Gendron and seconded by Kristie Watrous to accept the Repair Account for June 2017 in the amount of \$50,029.49. Motion carried 5-0

A motion was made by Jodie Bruce and seconded by Kristie Watrous to accept the Unemployment Insurance Account Fund for June 2017 in the amount of \$16,062.13. Motion carried 5-0

A motion was made by Jodie Bruce and seconded by Kristie Watrous to accept the Capital Fund Account for June 2017 in the amount of \$100,145.38. Motion carried 5-0

A motion was made by Gerald Gendron and seconded by Jodie Bruce to accept AP warrant #41 for June 2017 in the amount of \$18,760.86; AP Warrant #42 for June 2017 in the amount of \$3,754.62; and AP warrant #43 for June 2017 #43 in the amount of \$26,121.59 for June 2017. Motion carried 5-0

A motion was made by Gerald Gendron and seconded by Jodie Bruce to accept the PR Warrant #40 for June 2017 in the amount of \$145,436.02. Motion carried 5-0

A motion was made by Jodie Bruce and seconded by Gerald Gendron to accept the Consolidated Fund Account for July 2017 in the amount of \$1,530,946.33. Motion carried 5-0

A motion was made by Gerald Gendron and seconded by Carolyn Andersen to accept the Repair Account for July 2017 in the amount of \$50,029.49. Motion carried 5-0

A motion was made by Gerald Gendron and seconded by Jodie Bruce to accept the Unemployment Insurance Account Fund for July 2017 in the amount of \$16,062.81. Motion carried 5-0

A motion was made by Jodie Bruce and seconded by Kristie Watrous to accept the Capital Fund Account for July 2017 in the amount of \$100,145.38. Motion carried 5-0

A motion was made by Jodie Bruce and seconded by Carolyn Andersen to accept AP#2 warrant for July 2017 in the amount of \$50,807.18. Motion carried 5-0

A motion was made by Gerald Gendron and seconded by Jodie Bruce to accept the PR Warrant #1 for July 2017 in the amount of \$16,581.44. Motion carried 5-0

6. **Correspondence** - None

7. **Reports and Recommendations of the Superintendent of Schools** None

8. **District Issues/Operations**

8.1 Upon the recommendation of the Superintendent of Schools, Gerald Gendron made a motion and seconded by Carolyn Andersen, to appoint Laura McDaniel as Speech Therapist for the 2017-2018 school year at the same rate of pay. Motion carried 5-0

8.2 Carolyn Anderson made a motion and seconded by Jodie Bruce to continue the contract with CP Plus Services, Inc. for the 2017-2018 School Year. Motion carried 5-0

8.3 Mr. Boucher advised the Board that 2 bids for received for the Independent Auditor. Telling and Associates gave a bid for \$8,500. and Hauffman, Ells & Gray gave a bid of \$17,500. After discussion, Jodie Bruce made a motion and was seconded by Gerald Gendron to award Telling and Associates the bid. Approval was also given for the cost of 2 night hotel cost for the Treasurer. Motion carried 5-0

8.4 Mr. Boucher presented the Board with the current Substitute rates of pay. Upon discussion, Gerald Gendron made a motion and seconded by Jodie Bruce to change the rate of pay for the Substitutes as follows effective September 1, 2017:

Certified Teacher – daily	\$110.00
Uncertified Teacher-daily	\$95.00
Teacher Assistant-daily	\$84.00
Teacher Aide-hourly	\$10.50
Secretary-hourly	\$10.50
Custodian Worker-hourly	\$14.00
Cafeteria Worker-hourly	\$14.00

Motion carried 5-0

8.5 Upon discussion for the rate of Staff reimbursement for meals, Carolyn Anderson made a motion and seconded by Kristie Watrous to amend this rate to \$15.00. Motion carried 5-0

8.6 Gerald Gendron made a motion and seconded by Carolyn Anderson to enter into agreement with Ticonderoga Central School District for the After School Sport Bus Transportation. Motion carried 5-0

9. **Curriculum & Instruction** – None

10. **Old Business**

Mr. Boucher advised the Board that he has not received any other quotes for the Fencing.

11. **New Business**

Mr. Boucher advised the Board that there is a leak in the area of the stairwell going downstairs. The roofer will be contacted.

12. **Executive Session**

Carolyn Andersen made a motion and was seconded by Gerald Gendron to enter into Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation at 7:40 p.m.

Motion carried 5-0

Carolyn Andersen made a motion and seconded by Jodie Bruce to come out of Executive Session at 7:48 p.m. Motion carried.

Gerald Gendron made a motion and seconded by Jodie Bruce to appoint Jordan Haulton as .50 teacher in the area of Elementary Music. Miss Haulton will be placed at Step 1 in the teacher contract effective September 1, 2017. Motion carried 5-0

13. **Adjournment** – A motion was made to adjourn by Carolyn Andersen and seconded by Jodie Bruce at 7:51 p.m. Motion carried 5-0.

Kim Brown  
School District Clerk