

PUTNAM CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING

DRAFT COPY

DATE: January 17, 2017

TYPE OF MEETING: Regular

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Jodie Bruce; Kristie Watrous and Carolyn Andersen

OTHERS PRESENT: Matthew Boucher, Superintendent and Kim Brown, District Clerk

1. Call to Order

The meeting was called to order by Vice President, Jodie Bruce at 6:30 p.m.

2. Public Participation None

3. Regular Reports

The minutes for the December meeting were presented by the clerk. Kristie Watrous made a motion and seconded by Carolyn Andersen to accept the minutes. Motion carried 3-0

4. Financial Reports

Treasurer's Report – The Treasurer's Reports were presented.

A motion was made by Kristie Watrous and seconded by Carolyn Andersen to accept the Consolidated Fund Account for December 2016 in the amount of \$2,674,754.36. Motion carried 3-0

A motion was made by Carolyn Andersen and seconded by Kristie Watrous to accept the Repair Account for December 2016 in the amount of \$50,017.08. Motion carried 3-0

A motion was made by Kristie Watrous and seconded by Carolyn Andersen to accept the Unemployment Insurance Account Fund for December 2016 in the amount of \$16,058.15. Motion carried 3-0

A motion was made by Carolyn Andersen and seconded by Kristie Watrous to accept the Capital Fund Account for December 2016 in the amount of \$100,120.56. Motion carried 3-0

A motion was made by Kristie Watrous and seconded by Carolyn Andersen to accept P.R. warrant #18 for December 2016 in the amount of \$53,866.88. Motion carried 3-0

A motion was made by Kristie Watrous and seconded by Carolyn Andersen to accept the AP Warrant #19 for December 2016 in the amount of \$73,927.96. Motion carried 3-0

A motion was made by Kristie Watrous and seconded by Carolyn Andersen to accept the AP Warrant #20 for December 2016 in the amount of \$50,695.73. Motion carried 3-0

A motion was made by Carolyn Andersen and seconded by Kristie Watrous to accept the HRA/Flex Warrant #17 for December 2016 in the amount of \$3,601.66 Motion carried 3-0

5. Superintendents' Report

Mr. Boucher informed the Board that the issues with the padding in the gym around the air vents has been corrected. Looking at replacing the lights in the gym (LED Lights).

6. District Issues/Operations & Finance

Mr. Boucher recommended to the Board of Education that the substitute rate of pay be increased as follows: Teacher Aide rate be increased from \$9.00 to \$10.00 per hour; Secretary's rate be increased from \$9.25 to \$10.00 per hour and Teacher's Assistant's rate be increased from \$65.00 to \$79.00 daily. All rates should to be re-visited in July. After discussion, Carolyn Andersen made a motion and seconded by Kristie Watrous to approve the rates as listed. Motion carried 3-0

Upon recommendation from Mr. Boucher, Carolyn Andersen made a motion and was seconded by Kristie Watrous to appoint Kerrie Tierney as CPSE/CSE Chairperson for the remainder of the 2016-2017 school year. Stipend is per contract. Motion carried 3-0

7. Special Education

Upon the recommendation from Mr. Boucher, Carolyn Andersen made a motion and was seconded by Kristie Watrous to approve the 2 CPSE recommendations. Motion carried 3-0

Upon the recommendation from Mr. Boucher, Carolyn Andersen made a motion and was seconded by Kristie Watrous to approve the CSE recommendation. Motion carried 3-0

8. New Business

Mr. Boucher advised the Board of Education that Jenny Smith has submitted a letter requesting a medical leave of absence from 2/16/17 through 4/3/17. Kristie Watrous made a motion and was seconded by Carolyn Andersen to approve the medical leave of absence. Motion carried 3-0

9. Executive Session None

10. Adjournment

A motion was made to adjourn by Kristie Watrous and seconded by Carolyn Andersen. Adjournment at 6:50 p.m. Motion carried 3-0

Respectfully Submitted,

Kim Brown  
Board Clerk