**Putnam Central School**

**Board of Education Meeting**

**DRAFT**

**DATE:** June 20, 2017

**TYPE OF MEETING:** Regular

**PLACE OF MEETING:** Putnam Central School

**MEMBERS PRESENT:** Charles Bain, Jr.; Jodie Bruce; Gerald Gendron; Kristie Watrous and

Carolyn Andersen

**OTHERS PRESENT:** Matthew Boucher, Superintendent and Kim Brown, District Clerk

**Call to Order**

The meeting was called to order by President, Charles Bain, Jr. at 6:33 p.m.

**Public Participation** -None

**Regular Report**

The minutes of the May 16, 2017 meeting were presented by the clerk. A motion was made by Gerald Gendron and seconded by Jodie Bruce to accept the minutes as presented. Motion carried 5-0

The minutes of the May 23, 2017 Special meeting were presented by the clerk. A motion was made by Gerald Gendron and seconded by Carolyn Andersen to accept the minutes as presented. Motion carried 5-0

**Financial Reports**

The Treasurer’s reports for May were presented.

\*Jodie Bruce made a motion and seconded by Carolyn Andersen to accept the Consolidate Fund Report for May 2017 in the amount of $1,637,860.67. Motion carried 5-0

\*Carolyn Andersen made a motion and second by Gerald Gendron to accept the Repair Fund Report for May 2017 in the amount of $50,023.25. Motion carried 5-0

\*Jodie Bruce made a motion and seconded by Carolyn Andersen to accept the Unemployment Fund Report for May 2017 in the amount of $16,061.47. Motion carried 5-0

\*Gerald Gendron made a motion and seconded by Jodie Bruce to accept the Capital Fund Report for May 2017 in the amount of $100,132.90. Motion carried 5-0

\*Kristie Watrous made a motion and seconded by Gerald Gendron to accept AP Warrants #36, 38 and 39 for May 2017 in the amount of $638,881.88; $42,054.99; and $18,073.87 respectively. Motion carried 5-0

\*Jodie Bruce made a motion and seconded by Gerald Gendron to accept PR Warrant #37 for May 2017 in the amount of $54,814.37. Motion carried 5-0

**Correspondence**

Letters were received from Darlene Kerr expressing interest in the position of school tax collector for the District for the 2017-2018 school year and Kim Brown expressing interest in the position of District Clerk for the District for the 2017-2018 school year.

**Reports and Recommendation**

Mr. Boucher advised the Board that he received the LED Survey/quote from Integra LED. The estimated cost of the project is $18,359.73. There would be an incentive/grant available of $3,067.83 which would reduce the cost by this amount.

**District Issues/Operations**

7.1 Gerald Gendron made a motion and seconded by Carolyn Andersen to accept the May 16, 2017 Budget Vote results as follows:

**School Budget** 90 Yes 92 No

**Board Of Education-Trustee**

Gerald Gendron 96 Votes

Irv Cummings (Write in) 92 Votes

**PROPOSITION – “**SHALL the Board of Education of the Putnam Central School District be authorized to (1) re-establish the Capital Reserve Fund effective July 1, 2017, for the purpose of financing the construction of, and general improvements, reconstruction, renovations or additions to, the District’s buildings, including site work and the acquisition of original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings are to be used; (2) transfer to the new Capital Reserve Fund, effective July 1, 2017, the funds remaining in the current Capital Reserve Fund, in the amount of $100,000.00; and (3) annually deposit into the Capital Reserve Fund such portion of the **[General Fund, unallocated fund balance, etc.]** as determined by the Board of Education. The ultimate amount of the Capital Reserve Fund shall be $300,000.00 and the probable duration of the fund is ten (10) years.”

84 Yes 93 No

Motion carried 5-0

7.2 Carolyn Anderson made a motion and seconded by Gerald Gendron to appoint Jenny Smith as part-time Summer Supervisor (2 days a week) at a rate of $14.50 per hour. Motion carried 5-0

7.3 Gerald Gendron made a motion and seconded by Jodie Bruce to accept the extension of the current Transportation contract with Durham School Services LP for the upcoming 2017-2018 school year at the current C.P.I. Motion carried 5-0

7.4 Jodie Bruce made a motion and seconded by Carolyn Andersen to accept the payroll dates that were presented. Motion carried 5-0

7.5 Carolyn Andersen made a motion and seconded by Gerald Gendron to approve the request for transportation to Non-Public School. Motion carried 5-0

**Curriculum & Instruction**

8.1 – 8.5 The appointments for Extra Curricular were tabled to a later date.

8.6 Jodie Bruce made a motion and seconded by Gerald Gendron to appoint James Forbes as Maintenance/Custodian for the 2017-2018 school year. Motion carried 5-0

8.7 Carolyn Anderson made a motion and seconded by Kristie Watrous to appoint Laura McDaniel for 2017 Summer Speech Services at a rate of $75.00 per hour. Motion carried 5-0

**Special Education**

Upon the recommendation of Superintendent Matthew Boucher, Carolyn Andersen made a motion and seconded by Jodie Bruce to approve the CPSE and CSE recommendations for the 2017-2018 school year.

Motion carried 5-0

**Old Business**

Fencing -Mr. Boucher advised the Board that he still waiting to hear from one of the companies.

**New Business**

June 20, 2017 Budget Votes -- Gerald Gendron made a motion and seconded by Carolyn Andersen to accept the results of the budget vote:

107 Yes 84 No

Motion carried 5-0

**Executive Session**  None

A motion was made to adjourn by Gerald Gendron and seconded by Jodie Bruce at 8:13 p.m.

Motion carried 5-0

Respectfully submitted,

Kim Brown

District Clerk