

PUTNAM CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING

DATE: February 13, 2018

TYPE OF MEETING: Regular

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Charles Bain, Jr.; Jodie Bruce; Gerald Gendron; Kristie Watrous and Carolyn Andersen

OTHERS PRESENT: Matthew Boucher, Superintendent and Kim Brown, District Clerk

1. Call to Order

The meeting was called to order by President, Charles Bain, Jr. at 6:30 p.m.

2. Presentation of Independent Audit

Mr. Tom Telling presented the Independent Audit for the 2016-2017 School Year.

3. Public Participation -

Sam Bowman; Robin McGrath and Alice Forbes addressed the Board of Education with their concerns. Meredith Sweeney addressed the Board of Education to let them know that she has been accepted into a fellowship program in Belize from June 18, 2018 through July 10<sup>th</sup>, 2018.

4. Regular Reports

The minutes for the January meeting were presented by the clerk. Gerald Gendron made a motion and seconded by Carolyn Andersen to accept the minutes. Motion carried 5-0

5. Financial Reports

Treasurer's Report – The Treasurer's Reports were presented.

A motion was made by Jodie Bruce and seconded by Gerald Gendron to accept the Consolidated Fund Account for January 2018 in the amount of \$2,302,091.80. Motion carried 5-0

A motion was made by Gerald Gendron and seconded by Carolyn Andersen to accept the Repair Account for January 2018 in the amount of \$50,042.11. Motion carried 5-0

A motion was made by Carolyn Andersen and seconded by Jodie Bruce to accept the Unemployment Insurance Account Fund for January 2018 in the amount of \$16,066.85. Motion carried 5-0

A motion was made by Carolyn Andersen and seconded by Jodie Bruce to accept the Capital Fund Account for January 2018 in the amount of \$100,170.62. Motion carried 5-0

A motion was made by Gerald Gendron and seconded by Carolyn Andersen to accept the Tax Certiorari Account for January 2018 in the amount of \$20,720.90. Motion carried 5-0

A motion was made by Carolyn Andersen and seconded by Jodie Bruce to accept P.R. warrant #24 for January 2018 in the amount of \$54,462.98. Motion carried 5-0

A motion was made by Gerald Gendron and seconded by Jodie Bruce to accept the AP Warrant #25 for January 2018 in the amount of \$41,694.44. Motion carried 5-0

A motion was made by Jodie Bruce and seconded by Gerald Gendron to accept the HRA/Flex Warrant #26 for January 2018 in the amount of \$223.95. Motion carried 5-0

A motion was made by Gerald Gendron and seconded by Jodie Bruce to accept the AP Warrant #27 for January 2018 in the amount of \$52,140.82. Motion carried 5-0

6. **Correspondence**

Information was received from NYSSBA for an upcoming workshop.

7. **Superintendents' Report**

Mr. Boucher informed the Board that the Clear Touch Interactive panels will be installed over February vacation. He mentioned that Queensbury and Amsterdam Schools currently have them.

8. **District Issues/Operations & Finance**

8.1 Bids for the Fuel & Kerosene went out twice as there was no bids received for the first bid. After the second bid notice was issued, the District did receive 1 bid from Mountain Petroleum. After discussion, Jodie Bruce made a motion and was seconded by Kristie Watrous to accept Mountain Petroleum's bid of \$2.26 for Fuel Oil and \$2.63 for Kerosene. Motion carried 5-0

8.2 Application was received from Brittany Bruce for Substitute Teaching. Carolyn Andersen made a motion and seconded by Gerald Gendron to approve Brittany Bruce for Substitute Teaching. Motion carried 5-0

8.3 Putnam Central School District Reserves Plan was presented. After discussing, a motion was made by Carolyn Andersen and seconded by Gerald Gendron to accept the Reserve Plan. It will be posted on the School website. Motion carried 5-0

8.4 Counselor- Discussion was had for having a Counselor come to the District once a week. After discussing, a motion was made by Gerald Gendron and seconded by Carolyn Andersen to appoint Tammy Wojewodzic at a rate of \$75.00 per hour plus mileage. Motion carried 4-0 Kristie Watrous abstained

9. **Curriculum & Instruction** - None

10. **Old Business** – None

11. **New Business**

\*A motion was made by Gerald Gendron and seconded by Carolyn Andersen to accept the Independent Audit report. Motion carried 5-0

\*Information was received from CVES (Champlain Valley Educational Services) in regards to the annual election. This is to be held on April 26, 2018. Discuss was had about the date of the PCS board meeting date set of April 19, 2018. Gerald Gendron made a motion and seconded by Carolyn Andersen

to change the April meeting date to April 26, 2018 to coincide with the CVES annual election vote.  
Motion carried 5-0

\*There was discussion in regards to having a Budget workshop prior to the March 20, 2018 monthly board meeting. Board agreed to have Budget workshop on March 20, 2018 at 5:30 p.m. then the regular monthly Board Meeting at 6:30 p.m.

\*The Board will send a letter to David Manchester regarding his letter sent to the board last month.

## 12. Executive Session

Jodie Bruce made a motion and seconded by Gerald Gendron to enter into Executive Session at 7:34 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. Motion carried 5-0

Gerald Gendron made a motion and seconded by Jodie Bruce to come out of Executive Session at 8:38 p.m. Motion carried 4-0 (Carolyn Andersen absent)

## 13. Adjournment

A motion was made to adjourn by Carolyn Andersen and seconded by Kristie Watrous. Adjournment at 8:39 p.m. Motion carried 5-0

Respectfully Submitted,

Kim Brown  
Board Clerk