

**Putnam Central School  
Board of Education Meeting**

**DRAFT**

**DATE:** June 19, 2018

**TYPE OF MEETING:** Regular

**PLACE OF MEETING:** Putnam Central School

**MEMBERS PRESENT:** Charles Bain, Jr.; Jodie Bruce; Gerald Gendron; and Kristie Watrous (in at 6:34 pm and out at 6:47 pm)

**OTHERS PRESENT:** Matthew Boucher, Superintendent and Kim Brown, District Clerk

**Call to Order**

The meeting was called to order by President, Charles Bain, Jr. at 6:30 p.m.

**Public Participation** – David Manchester address the board.

**Regular Report**

The minutes of the May 15, 2018 meeting were presented by the clerk. A motion was made by Jodie Bruce and seconded by Gerald Gendron to accept the minutes as presented. Motion carried 3-0

**Financial Reports**

The Treasurer's reports for May were presented.

\*Jodie Bruce made a motion and seconded by Gerald Gendron to accept the Consolidate Fund Report for May 2018 in the amount of \$1,596,596.73. Motion carried 3-0

\*Gerald Gendron made a motion and second by Jodie Bruce to accept the Repair Fund Report for May 2018 in the amount of \$50,048.28. Motion carried 4-0

\*Jodie Bruce made a motion and seconded by Gerald Gendron to accept the Unemployment Fund Report for May 2018 in the amount of \$16,069.49. Motion carried 4-0

\*Gerald Gendron made a motion and seconded by Jodie Bruce to accept the Capital Fund Report for May 2018 in the amount of \$100,182.97. Motion carried 4-0

\*Jodie Bruce made a motion and seconded by Kristie Watrous to accept the Tax Certiorari Fund Report for May 2018 in the amount of \$15,028.88. Motion carried 4-0

\*Gerald Gendron made a motion and seconded by Jodie Bruce to accept Warrant #44 in the amount \$19,520.90. Motion carried 4-0

\*Jodie Bruce made a motion and seconded by Kristie Watrous to accept Warrant #45 in the amount of \$53,686.63. Motion carried 4-0

\*Gerald Gendron made a motion and seconded by Jodie Bruce to accept Warrant #46 in the amount of \$65,763.00. Motion carried 4-0

**Correspondence**

Yearbooks for the 2017-2018 school year were distributed to the Board members.

## **Reports and Recommendation**

Mr. Boucher advised the Board that he received a report from the NYS Department of Health as they have developed a new kindergarten immunization report that is being shared with each school district across the state. For each kindergarten within the district, the report shows the percentage of students that are compliant with the public health laws for the 2015-2016 and 2016-17 school years. Putnam Central School students for the 2015-16 and 2106-17 school years were 100%.

Mr. Boucher advised the Board that the district received an assessment reduction for a number of parcels.

## **District Issues/Operations**

7.1 Gerald Gendron made a motion and seconded by Jodie Bruce to accept the May 15, 2018 Budget Vote results as follows:

<b><u>School Budget</u></b>	82 Yes	21 No
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### **Board Of Education-Trustee**

Charles Bain, Jr.	92 Votes
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Write ins:

Irving Cummings	1 Vote
Krisleen Pulling	1 Vote
Bill Herrman	1 Vote
Richard Trudeau	1 Vote

7.2 Jodie Bruce made a motion and seconded by Kristie Watrous to appoint Jenny Smith as part-time Summer Supervisor (maximum of 2 days a week) at a rate of \$14.50 per hour. Motion carried 4-0

Mr. Boucher advised the Board that he will be obtaining quotes to paint the soffits.

## **Curriculum & Instruction**

8.1 – 8.5 The appointments for Extra Curricular were tabled to the Re-Organizational meeting.

8.7 Gerald Gendron made a motion and seconded by Jodie Bruce to appoint Laura McDaniel for 2018 Summer Speech Services at a rate of \$75.00 per hour. Motion carried 4-0

## **Special Education**

Upon the recommendation of Superintendent Matthew Boucher, Jodie Bruce made a motion and seconded by Gerald Gendron to approve the CPSE and CSE recommendations for the 2018-2019 school year. Motion carried 4-0

## **Old Business**

Personal Registration –information was distributed to the Board regarding Personal Registration. More discussion will be at a future board meeting giving the members time to review.

**New Business** - None

## **Executive Session**

Jodie Bruce made a motion and seconded by Gerald Gendron to enter into Executive Session at 6:47 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. Motion carried 4-0 (Kristie Watrous left the meeting)

Jodie Bruce made a motion and seconded by Gerald Gendron to come out of Executive Session at 7:48 p.m.  
Motion carried 3-0

Gerald Gendron made a motion and seconded by Jodie Bruce to appoint James Forbes as Maintenance/Custodian for the 2018-2019 school year and approved a salary increase adjustment of 4% for the 2018-2019 school year. Motion carried 3-0

Gerald Gendron made a motion and seconded by Jodie Bruce to approve a salary increase adjustment of 4% for the District Clerk for the 2018-2019 school year. Motion carried 3-0

Gerald Gendron made a motion and seconded by Jodie Bruce to approve a salary increase adjustment of 4% for the Confidential Secretary, Kim Brown, for the 2018-2019 school year. Motion carried 3-0

Jodie Bruce made a motion and seconded by Gerald Gendron to add 2 vacation days to the Confidential Secretary, Kim Brown, contract for the 2018-2019 school year. Motion carried 3-0

Jodie Bruce made a motion and seconded by Gerald Gendron to extended the Superintendent, Matthew Boucher, contract 5 years, to June 29, 2023. Motion carried 3-0

Jodie Bruce made a motion and seconded by Gerald Gendron to approve a salary increase adjustment of 3% for the Superintendent, Matthew Boucher for the 2018-2019 school year. Motion carried 3-0

A motion was made to adjourn by Jodie Bruce and seconded by Gerald Gendron at 7:57 p.m.  
Motion carried 3-0

Respectfully submitted,

Kim Brown  
District Clerk