

PUTNAM CENTRAL SCHOOL
BOARD OF EDUCATION MEETING

DRAFT COPY

DATE: March 20, 2018

TYPE OF MEETING: Budget Workshop (5:30 p.m.) and Regular (6:30 p.m.)

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Carolyn Andersen. Kristie Watrous in @ 5:40 p.m. Charles Bain, Jr. in @ 5:55 p.m. and Gerald Gendron in @ 6:25 p.m.

OTHERS PRESENT: Matthew Boucher, Superintendent and Kim Brown, District Clerk

Budget Workshop began at 5:35 pm

1. Call to Order

The meeting was called to order by President, Charles Bain, Jr. at 6:38 p.m.

2. Public Participation None

3. Regular Reports

The minutes for the February meeting were presented by the clerk. After discussion, Carolyn Andersen made a motion and seconded by Gerald Gendron to accept the minutes with the necessary corrections being made. Motion carried 4-0

4. Financial Reports

Treasurer's Report – The Treasurer's Reports were presented.

A motion was made by Gerald Gendron and seconded by Carolyn Andersen to accept the Consolidated Fund Account for February 2018 in the amount of \$2,178,871.29. Motion carried 4-0

A motion was made by Carolyn Andersen and seconded by Kristie Watrous to accept the Repair Account for February 2018 in the amount of \$50,042.11. Motion carried 4-0

A motion was made by Gerald Gendron and seconded by Carolyn Andersen to accept the Unemployment Insurance Account Fund for February 2018 in the amount of \$16,067.47. Motion carried 4-0

A motion was made by Carolyn Andersen and seconded by Kristie Watrous to accept the Capital Fund Account for February 2018 in the amount of \$100,170.62. Motion carried 4-0

A motion was made by Carolyn Andersen and seconded by Gerald Gendron to accept the Tax Certiorari Fund Account for February 2018 in the amount of \$16,758.11. Motion carried 4-0

A motion was made by Gerald Gendron and seconded by Carolyn to accept P.R. warrant #28 for February 2018 in the amount of \$56,247.33. Motion carried 4-0

A motion was made by Carolyn Andersen and seconded by Kristie Watrous to accept the HRA/Flex Warrant #29 for February 2018 in the amount of \$64.00. Motion carried 4-0

A motion was made by Carolyn Andersen and seconded by Gerald Gendron to accept AP Warrant #30 for February 2018 in the amount of \$28,011.61. Motion carried 4-0

A motion was made by Gerald Gendron and seconded by Carolyn Andersen to accept AP Warrant #31 for February 2018 in the amount of \$45,839.30. Motion carried 4-0

A motion was made by Gerald Gendron and seconded by Kristie Watrous to accept the HRA/Flex Warrant #32 for February 2018 in the amount of \$426.12. Motion carried 4-0

5. Correspondence

Information was sent to each of Board Members regarding the upcoming Annual Meeting of Champlain Valley Educational Services (April 11) and must RSVP by March 23, 2018. No one in attendance would be going.

6. Superintendents' Report

Mr. Boucher informed the Board that the annual Fire Inspections were recently completed. Steven Smith from Washington County completed his inspection and found no issues. Mr. Blaise from NYSIR completed his inspection and found 1 issue. It was with a carpet in a classroom. The carpet has been taken out of the classroom.

7. District Issues/Operations & Finance

With the April Board meeting being held on April 26th, the board will need to meet prior to this date to adopt the budget. As Board members had questions during the budget workshop, the date to meet to adopt the budget will be set after the information is received.

7.1 Upon discussion, the date of the Budget Hearing will be Tuesday, May 1, 2018 at 6:00 p.m. in the gym.

7.2 Carolyn Andersen made a motion and seconded by Gerald Gendron to appoint Alice Forbes and Patricia Hamel as Election Tellers for the budget vote/school election on May 15, 2018.

Motion carried 4-0

Gerald Gendron made a motion and seconded by Carolyn Andersen to amend the rate of pay for the Election Tellers for the Budget vote/school election to \$15.00 per hour. Motion carried 4-0

7.3 Request for Leave of absence from Kerrie Tierney. Gerald Gendron made a motion and seconded by Kristie Watrous to approve the leave of absence retroactive to February 26, 2018 through May 2, 2018. Motion carried 4-0

Carolyn Andersen made a motion and seconded by Gerald Gendron to Appointment Superintendent Boucher as interim CPSE/CSE Chairperson and Title One Coordinator retroactive to February 26, 2018 through May 2, 2018. Motion carried 4-0

8. Curriculum & Instruction

Mr. Boucher advised the Board the NYS Testing is coming April and May.

9. Special Education - None

10. **Old Business** – Fence

11. **New Business** – District Clerk advised that the legal notice for Budget Hearing & Annual Meeting/Budget Vote and Election will be in papers beginning March 30, 2018.

12. **Executive Session** - None

13. **Adjournment**

A motion was made to adjourn by Carolyn Andersen and seconded by Gerald Gendron. Adjournment at 7:27 p.m. Motion carried 4-0

Respectfully Submitted,

Kim Brown
Board Clerk