

PUTNAM CENTRAL SCHOOL
BOARD OF EDUCATION MEETING

DRAFT COPY

DATE: November 14, 2018

TYPE OF MEETING: Regular

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Charles Bain, Jr.; Jodie Bruce; Carolyn Andersen

OTHERS PRESENT: Matthew Boucher, Superintendent and Kim Brown, District Clerk

1. Call to Order

The meeting was called to order by President, Charles Bain, Jr. at 6:36 p.m.

2. Presentations

Telling & Associates presented the Independent Financial Report for the 2017-2018 school year.

Mr. Eric Bell, CVES Assistant Superintendent of Management Services provided a presentation for the upcoming Capital Project Vote in all 17 component school districts being held on Tuesday, December 11, 2018 from noon to 8 p.m.

3. Public Application for Participation - None

4. Regular Reports

The minutes for the October meeting were presented by the clerk. Carolyn Andersen made a motion and seconded by Charles Bain, Jr. to accept the minutes. Motion carried 3-0

5. Financial Reports

Treasurer's Report – The Treasurer's Reports were presented.

A motion was made by Jodie Bruce and seconded by Carolyn Andersen to accept the Financial Reports for October 2018 for the following accounts:

Consolidated Fund Account in the amount of:	\$1,102,060.10
Repair Fund Account in the amount of:	\$50,060.83
Unemployment Insurance Fund Account in the amount of:	\$16,072.85
Capital Fund Account in the amount of:	\$100,208.09
Tax Certiorari Account in the amount of:	\$11,539.87

Motion carried 3-0

A motion was made by Carolyn Andersen and seconded by Jodie Bruce to accept Warrant W4A & W4B for October 2018 in the amount of \$19,824.62 and \$26,962.90. respectively. Motion carried 3-0

A motion was made by Jodie Bruce and seconded by Carolyn Andersen to Payroll Warrant for October 2018 in the amount of \$59,444.41. Motion carried 3-0

A motion was made by Jodie Bruce and seconded by Carolyn Andersen to accept the Payroll Warrant for September 2018 in the amount of \$58,448.51. Motion carried 3-0

6. **Correspondence** - None

7. **Superintendents' Report**

Mr. Boucher advised the board that he is working with Treasurer, Jamie O'Dell regarding the Community School monies as to where the monies may be allocated.

8. **District Issues/Operations & Finance**

8.1 Tax Collectors Report – tabled until next month

8.2 Reserves Plan-Upon discussion of the Plan, Jodie Bruce made a motion and seconded by Carolyn Andersen to approve the Reserves Plan. Motion carried 3-0

8.3 Amendment to appointment of Sharon Harder – Mr. Boucher advised the Board that when Mrs. Sharon Harder was appointed effective 9/1/18 there was an error in regards to the step that she was placed at. Mrs. Harder should be at step 22. Carolyn Andersen made a motion and seconded by Jodie Bruce to place Mrs. Sharon Harder at step 22 effective 9/1/18. Motion carried 3-0

8.4 Independent Audit-Carolyn Andersen made a motion and seconded by Jodie Bruce to accept the Independent audit completed by Telling & Associates for the 2017-2018 school year.

Motion carried 3-0

8.5 Application for Substitute- Application for Substitute teaching received from Alexis Harrington. Upon discussion, Carolyn Andersen made a motion and seconded by Jodie Bruce to approve Ms. Harrington as substitute teacher. Motion carried 3-0

9. **Curriculum & Instruction** -None

10. **Old Business** - None

11. **New Business** - None

12. **Executive Session** - None

13. **Adjournment**

A motion was made to adjourn Carolyn Andersen and seconded by Jodie Bruce. Adjournment at 7:43 p.m. Motion carried 3-0

Respectfully Submitted,

Kim Brown
Board Clerk