

**6PUTNAM CENTRAL SCHOOL
BOARD OF EDUCATON MEETING**

DATE: August 27, 2019

TYPE OF MEETING: Regular/Tax Levy

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Charles Bain, Jr.; Jodie Bruce; Gerald Gendron; Carolyn Andersen and Beth McIntyre

OTHERS PRESENT: Matthew Boucher, Superintendent and Kim Brown, District Clerk

1. **Call to order**

The meeting was called to order by President, Charles Bain, Jr. at 6:30 p.m.

2. **Public Application for Participation-** none

3. **Approval of Tax Levy**

RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2019 - 2020 school year a sum not to exceed \$1,615,696.00;

THEREFORE, BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Putnam	\$286,713,724.	100%	\$1,871,213.67
Dresden	\$358,050.	46%	\$2,336.79
Ticonderoga	\$6,062,506.	100%	\$39,566.62
			\$7.92* chargebacks Washington County
TOTALS	\$293,134,280.	XXX	\$1,913,125.00

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2019 and end November 8, 2109 giving the tax warrant an effective period of 47 days at the expiration of which time the

tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1st month free period,

2nd month interest of 2 percent added,

3rd month or fraction thereof, interest of 3 percent added.

Jodie Bruce made this motion and was seconded by Gerald Gendron. Motion carried 5-0

4. Regular Reports

The minutes for the July meeting were presented by the clerk.

A motion was made by Carolyn Andersen and seconded by Beth McIntyre to approve the minutes of the July 2019 Re-Organizational meeting. Motion carried 5-0.

5. **Financial Reports**

The Treasurer Reports were presented by the Treasurer.

A motion was made by Jodie Bruce and seconded by Gerald Gendron to accept the Financial Reports for June 2019 for the following accounts:

Consolidated Fund account in the amount of:	\$1,491,995.12
Unemployment Insurance Account in the amount of:	\$16,078.17
Capital Fund Account in the amount of:	\$100,245.58
Repair Fund Account in the amount of:	\$50,079.55
Tax Certiorari Account in the amount of:	\$11,547.53

Motion carried 5-0

A motion was made by Jodie Bruce and seconded by Gerald Gendron to accept the Financial Reports for July 2019 for the following accounts:

Consolidated Fund Account in the amount of	\$1,461,484.93
Unemployment Insurance Account in the amount of:	\$16,078.85
Capital Fund Account in the amount of:	\$100,245.58
Repair Fund Account in the amount of:	\$50,079.55
Tax Certiorari Account in the amount of:	\$11,548.51

Motion carried 5-0

*Jodie Bruce made a motion and seconded by Beth McIntyre to accept warrant #61 for June 2019 in the amount of \$57,193.58. Motion carried 5-0

*Jodie Bruce made a motion and seconded by Beth McIntyre to accept warrant #63 for June 2019 in the amount of \$20,221.16. Motion carried 5-0

*Gerald Gendron made a motion and seconded by Jodie Bruce to accept warrant #65 for June 2019 in the amount of \$19,347.47. Motion carried 5-0

*Beth McIntyre made a motion and seconded by Carolyn Andersen to accept warrant #67 for June 2019 in the amount of \$177.28. Motion carried 5-0

*Carolyn Andersen made a motion and seconded by Beth McIntyre to accept Payroll warrants for June 2019 in the amount of \$139,659.13. Motion carried 5-0

*Jodie Bruce made a motion and seconded by Carolyn Andersen to accept warrant #1 for July 2019 in the amount of \$23,994.95. Motion carried 5-0

*Beth McIntyre made a motion and seconded by Jodie Bruce to accept warrant #4 for July 2019 in the amount of \$38,145.69. Motion carried 5-0

*Carolyn Andersen made a motion and seconded by Jodie Bruce to accept payroll warrants for July in the amount of \$17,807.90. Motion carried 5-0

6. **Correspondence - none**

7. **Reports and Recommendations of the Superintendent of Schools**

Mr. Boucher advised the Board that the faculty have been in working on classrooms this week and there is interesting decorating deco. The playground building permit is in the works. Richard Trudeau, engineer has looked at the grounds.

8. **District Issues/Operations**

8.1 Mr. Boucher presented the Board with the current Substitute rates of pay. Upon discussion, Carolyn Andersen made a motion and seconded by Beth McIntyre to change the rate of pay for the Substitutes as follows effective September 1, 2019:

Certified Teacher – daily	\$120.00
Uncertified Teacher-daily	\$105.00
Teacher Assistant-daily	\$94.00
Teacher Aide-hourly	\$12.50
Secretary-hourly	\$12.50
Custodian Worker-hourly	\$15.00
Cafeteria Worker-hourly	\$15.00

Motion carried 5-0

8.2 Upon the recommendation of Superintendent Matthew Boucher, a motion was made by Jodie Bruce and seconded by Beth McIntyre to appoint Gary Older to a four (4) year probationary teaching position in the Tenure Area of Physical Education .5 FTE effective September 3, 2019. Teaching salary will be Step 1 in the teaching salary schedule. Motion carried 5-0

8.3 Carolyn Andersen made a motion and seconded by Jodie Bruce to accept the resignation of Laura McDaniel, Speech Therapist effective 8/14/19. Motion carried 5-0

8.4 District Clerk, Kim Brown advised the Board that the oath of office's have been received from Darlene Kerr, Tax Collector; Jamie O'Dell, Business Manager; Jane Robinson, Claims Auditor and Kim Brown, District Clerk.

8.5 Mr. Boucher presented the Reserves Plan. After discussion, Jodie Bruce made a motion and seconded by Gerald Gendron to accept the Reserves Plan. Motion carried 5-0

8.6 Mr. Boucher advised the Board that the District has received a few Real Property Tax Assessments/Tax Certiorari Proceedings.

8.7 Mr. Boucher discussed with the board that student ID#000000154 is just shy of the cut off of entering kindergarten. After discussion Carolyn Andersen made a motion and seconded by Beth McIntyre to approve of this student to enter kindergarten for the 2019-2020 school year. Motion carried 5-0

8.8 Mr. Boucher discussed with the board that the Open House is scheduled for the same night as the September Board of Education meeting from 6 to 7 pm. After discussion, Carolyn Andersen made a motion and seconded by Beth McIntyre to change the time of the September Board Meeting from 6:30 p.m. to 7:00 p.m. Motion carried 5-0

8.9 Mr. Boucher discussed the possibility of establishing a TRS Reserve "down the road".

9. **Special Education**

Upon the recommendation of Superintendent, Matthew Boucher, a motion was made by Jodie Bruce and seconded by Carolyn Andersen to approve the CPSE recommendations. Motion carried 5-0

9. **Curriculum & Instruction - None**

10. **Old Business** -None

11. **New Business** -None

12. **Executive Session**

Jodie Bruce made a motion and seconded by Beth McIntyre to enter into Executive Session at 6:58 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation/Negation's. Motion carried 5-0

*Gerald Gendron made a motion and seconded by Jodie Bruce to come out of Executive Session at 7:50 p.m. Motion carried 5-0

*Gerald Gendron made a motion and seconded by Jodie Bruce to approve the salary agreement for the Confidential Secretary for the 2019-2020 school year of \$37,925; and \$41,424. for the 2020-2021 school year. Motion carried 5-0

*Gerald Gendron made a motion and seconded by Carolyn Andersen to approve the salary for the Food Service employee to be \$16.28 per hour for the 2019-2020 school year. Motion carried 5-0

*Jodie Bruce made a motion and seconded by Beth McIntyre to approve the salary increase of \$1.00 per hour for James Forbes retro-active to July 1, 2019. Motion carried 5-0

*Jodie Bruce made a motion and seconded by Gerald Gendron and motion carried 4-1 (Carolyn Andersen opposed) to approve the Addendum to the Employment Agreement for the Superintendent of Schools: **BE IT RESOLVED:** That the Putnam Central School District Board of Education approves the Addendum to the Employment Agreement for the Superintendent of Schools, Matthew Boucher, dated August 27, 2019 and authorizes payment thereunder.

13. **Adjournment** – A motion was made to adjourn by Jodie Bruce and seconded by Beth McIntyre at 7:54 p.m. Motion carried 5-0.

Respectfully Submitted,

Kim Brown
School District Clerk