

**PUTNAM CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

DATE: August 31, 2021

TYPE OF MEETING: Regular/Tax Levy

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Charles Bain, Jr.; Jodie Bruce; Gerald Gendron; Beth McIntyre
And Carol Koehler

OTHERS PRESENT: Kim Brown, District Clerk; Lesley May & Jim Allen

1. **Call to order**

The meeting was called to order by President, Charles Bain, Jr. at 6:30 p.m.

2. **Public Application for Participation-** none

3. **Approval of Tax Levy -**

RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY

WHEREAS the Board of Education has been authorized by the voters at the Annual School

Meeting to raise for the current budget of the 2021-2022 school year a sum not to exceed
\$1,992,071.00;

THEREFORE, BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the
extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Putnam	\$290,951,253.00	98.73%	\$1,944,236.14
Dresden	\$160,304.00	42%	\$2,520.83
Ticonderoga	\$6,541,979.00	100%	\$43,207.33
			\$2,106.70* chargebacks Washington County
TOTALS	\$297,653,536.00	XXX	\$1,992,071.00

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be

affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2021 and end November 8, 2021 giving the tax warrant an effective period of 48 days at the expiration of which time the

tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1st month free period,

2nd month interest of 2 percent added,

3rd month or fraction thereof, interest of 3 percent added.

Beth McIntyre made this motion and was seconded by Jodie Bruce. Motion carried 5-0

4. **Regular Reports**

The minutes for the July meeting were presented by the clerk.

A motion was made by Gerald Gendron and seconded by Beth McIntyre to approve the minutes of the July 2021 Re-Organizational meeting. Motion carried 5-0.

5. **Financial Reports**

The Treasurer Reports for June 2021 and July 2021 were presented by the Treasurer.

A motion was made by Beth McIntyre and seconded by Jodie Bruce to accept the Financial Reports for June 2021 for the following accounts:

Consolidated Fund Account in the amount of	\$2,124,087.23
Unemployment Insurance Account in the amount of:	\$16,094.23
Capital Fund Account in the amount of:	\$400,333.38
Repair Fund Account in the amount of:	\$50,129.66
Tax Certiorari Account in the amount of:	\$10,613.08

Motion carried 5-0

A motion was made by Jodie Bruce and seconded by Gerald Gendron to accept the Financial Reports for July 2021 for the following accounts:

Consolidated Fund Account in the amount of	\$2,049,737.96
Unemployment Insurance Account in the amount of:	\$16,094.91
Capital Fund Account in the amount of:	\$400,333.38
Repair Fund Account in the amount of:	\$50,129.66
Tax Certiorari Account in the amount of:	\$10,613.35

Motion carried 5-0

*Gerald Gendron made a motion and seconded by Beth McIntyre to accept warrant #56 for June 2021 in the amount of \$42,172.36. Motion carried 5-0

*Jodie Bruce made a motion and seconded by Beth McIntyre to accept warrant #57 for June 2021 in the amount of \$24,926.63. Motion carried 5-0

*Jodie Bruce made a motion and seconded by Gerald Gendron to accept warrant #59 for June 2021 in the amount of \$20,647.43. Motion carried 5-0

*Beth McIntyre made a motion and seconded by Gerald Gendron to accept payroll warrant for June 2021 in the amount of \$157,840.28. Motion carried 5-0

*Gerald Gendron made a motion and seconded by Beth McIntyre to accept warrant # 2 for July 2021 in the account of \$24,408.93. Motion carried 5-0

*Beth McIntyre made a motion and seconded by Jodie Bruce to accept warrant # 5 for July 2021 in the amount of 53,428.79. Motion carried 5-0

*Jodie Bruce made a motion and seconded by Beth McIntyre to accept payroll warrant for July 2021 in the amount of \$ 25,091.55. Motion carried 5-0

6. **Correspondence –**

A memo was received from the Washington County Board of Elections advising the District that their services will no longer be available to schools use for May school or special elections. This is due to recent changes in the NYS Political Calendar, lack of staff, time and equipment.

7. **Reports and Recommendations of the Superintendent of Schools** -None

8. **District Issues/Operations**

8.1 Rate of Pay for Substitutes- Tabled until September Board Meeting.

8.2 Resignation of Mrs. Francine Quintal- Mrs. Quintal sent a letter advising the District that she is resigning from her Elementary Teaching position at Putnam effective August 31, 2021. Gerald Gendron made a motion and seconded by Jodie Bruce to accept Mrs. Quintal resignation effective August 31, 2021. Motion carried 5-0

8.3 Appointment of Lesley May- President, Charles Bain, Jr. advised that he had spoken with Mr. Boucher prior to meeting in regards to Ms. May. After discussion, Gerald Gendron made a motion and seconded by Beth McIntyre to appoint Ms. Lesley May to a four (4) year probationary teaching position in the Tenure Area of Elementary Teacher effective September 7, 2021. Teaching salary will be Step 1 in the teaching salary schedule. Motion carried 5-0

8.4 District Clerk, Kim Brown advised the Board that the oath of office's have been received from Jodie Bruce, Board Member; Jamie O'Dell, Business Manager; Chelsey Glenny, Deputy Treasurer Sandy LaRose, Internal Claims Auditor; Kim Brown, District Clerk and Darlene Kerr; Tax Collector prior to July 31, 2021.

8.5 Change of Internal Auditor at FEH BOCES- District Clerk, Kim Brown, advised the Board that the District has been notified that FEH is changing internal personnel positions. Therefore, the Internal Claims Auditor is changing from Sandy LaRose to Jane Robinson. After discussion, Jodie Bruce made a motion and seconded by Beth McIntyre to approve this appointment change. Motion carried 5-0

8.6 Leave of Absence - Ms. Sarah Gebo has requested a leave of absence for the duration of September 7, 2021 to November 4, 2021. Gerald Gendron made a motion and seconded by Beth McIntyre to approve the request for leave of absence. Motion carried 5-0

8.7 Appointment of Extra Curricular for 2021-2022 school year.

Meredith Sweeney has expressed interest for the Title one/Testing Coordinator and Newsletter Coordinator. Gerald Gendron made a motion and seconded by Jodie Bruce to appoint Meredith Sweeney to the Title One/Testing Coordinator and Newsletter Coordinator for the 2021-2022 School year. Salary is per Teacher Contract. Motion carried 5-0.

John Remington has expressed interest for the Soccer Coach. Beth McIntyre made a motion and seconded by Jodie Bruce to appoint John Remington as soccer coach for the 2021-2022 school year. Salary is per Teacher Contract. Motion carried 5-0

8.6 Transportation Services –District has received quote from Durrin Inc. for the transportation contract for the 2021-2022 school year in the amount of \$199,500.00 Durham had notified Mr. Boucher in July that they would be unable to provide the transportation for the 2021-2022

school year. Gerald Gendron made a motion and seconded by Jodie Bruce to accept the quote from Durrin Inc. to provide transportation for the 2021-2022 school year. Motion carried 5-0

9. **Curriculum & Instruction** - None

10. **Old Business** -None

11. **New Business** Scyler Mosier has requested transportation 2-3 days per week for his children from Putnam to Ticonderoga School. Beth McIntyre made a motion and seconded by Gerald Gendron to approve the request for the 2021-2022 school year: Motion carried 5-0

12. **Executive Session** - None

13. **Adjournment** – A motion was made to adjourn by Jodie Bruce and seconded by Beth McIntyre at 6:40 p.m. Motion carried 5-0.

Respectfully Submitted,

Kim Brown
School District Clerk