

Putnam Central School
Re-Organizational/Regular Board Meeting

DRAFT

DATE: July 6, 2021

MEMBERS PRESENT: Charles Bain, Jr.; Gerald Gendron; Beth McIntyre and Carol Koehler

OTHERS PRESENT: Matthew Boucher, Superintendent; and Kim Brown, District Clerk

1. Call to Order

The meeting was called to order at 6:33 p.m. by Kim Brown, District Clerk.

2. Election of Officers

- 2.1 A motion was made by Gerald Gendron and seconded by Beth McIntyre to nominate Charles Bain, Jr. as President of the Board of Education for the 2021-2022 School Year. After discussion and no other nominations from the floor, the motion was carried. Motion carried 4-0
- 2.2 A motion was made by Beth McIntyre and seconded by Gerald Gendron to nominate Jodie Bruce as Vice President of the Board of Education for the 2021-2022 School Year. After discussion and no other nominations from the floor, the motion was carried. Motion carried 4-0

3. Administration of Oath

Oath of Office was Administered to all Board Members present and Matthew Boucher, Superintendent.

4. Appointment of Officers

A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint Jamie O'Dell of FEH BOCES as District Treasurer for the 2021-2022 School Year. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint Chelsea Glenny as of FEH BOCES as Deputy Treasurer for the 2021-2022 School Year. Motion carried 4-0

Kim Brown was previously appointed as District Clerk for the 2021-2022 School Year at the May 2021 Board meeting.

Darlene Kerr was previously appointed as school tax collector for the 2021-2022 School Year at the May 2021 Board meeting.

5. Other Appointments

A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint Hudson Headwaters Health Network (HHHN) as the official district physician for the 2021-2022 School Year. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint Telling & Hillman, P.C. as Independent Auditor for the 2021-2022 School Year. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint James Forbes as Asbestos Designee for the District for the 2021-2022 School Year. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to approve Chairperson, a parent representative, if requested, School Psychologist and a teacher to the Section 504 Committee members for the 2021-2022 School year. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to approve Chairperson, a parent representative, if requested, School Psychologist and a teacher to the CSE Committee members for the 2021-2022 School year. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to approve Chairperson, a parent representative, if requested, School Psychologist and a teacher to the CPSE Committee members for the 2021-2022 School year. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint Superintendent, Matthew Boucher, as Title 9 Coordinator for the 2021-2022 School Year. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint Superintendent, Matthew Boucher, as Qualified Lead Evaluator for APPR for the 2021-2022 School Year. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint Sandy LaRose of FEH BOCES as Internal Auditor of Bills for the 2021-2022 School Year. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint Girvin and Ferlazzo, PC as school attorneys for the 2021-2022 School Year. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint Superintendent, Matthew Boucher, as Records Access Officer for the 2021-2022 School Year. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint District Clerk, Kim Brown, as Records Management Officer for the 2021-2022 School Year. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint Superintendent, Matthew Boucher, as Dignity Act Coordinator for the 2021-2022 School Year. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint Kim Brown as Attendance Officer for the 2021-2022 School Year. Motion carried 4-0

6. Designation

6.1 A motion was made by Gerald Gendron and seconded by Beth McIntyre to designate Glens Falls National Bank as the Official Depository for the 2021-2022 school year for the Putnam Central School District. Motion carried 4-0

6.2 A motion was made by Gerald Gendron and seconded by Beth McIntyre to designate the Glens Falls Post Star as the Official school newspaper for the 2021-2022 school year. Motion carried 4-0

6.3 A motion was made by Gerald Gendron and seconded by Beth McIntyre to designate August 31, 2021 at 6:30 p.m. as the August meeting date and to approve the tax levy. Motion carried 4-0

6.4 A motion was made by Beth McIntyre and seconded by Gerald Gendron to designate the third Tuesday of the month at 6:30 p.m. as regular meeting dates with exceptions. The meeting dates will be as follows:

July 6, 2021
August 31, 2021
September 21, 2021
October 19, 2021
November 16, 2021
December 21, 2021
January 18, 2022
February 15, 2022
March 15, 2022
April 28, 2022
May 2022-Budget Hearing Date TBD
May 17, 2022
June 21, 2022

Motion carried 4-0

7. Bonding of Personnel

A motion was made by Gerald Gendron and seconded by Beth McIntyre to have Blanket Bond Coverage for the District Clerk, School Tax Collector and District Treasurer. (same as last year.) Motion carried 4-0

8. Authorizations

8.1 A motion was made by Gerald Gendron and seconded by Beth McIntyre to authorize Superintendent, Matthew Boucher to certify payrolls for the 2021-2022 School year. Motion carried 4-0

8.2 A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint Superintendent, Matthew Boucher as purchasing agent for the 2021-2022 School Year. Motion carried 4-0

8.3 A motion was made by Beth McIntyre and seconded by Gerald Gendron to authorize Superintendent, Matthew Boucher to approve the attendance of conferences, conventions, workshops, etc., with designated expenses for the 2021-2022 School year. Motion carried 4-0

8.4 A motion was made by Beth McIntyre and seconded by Gerald Gendron to establish a Petty Cash Fund in the amount of \$100.00 and Kim Brown will be responsible for such funds for the 2021-2022 school year. Motion carried 4-0

8.5 A motion was made by Beth McIntyre and seconded by Gerald Gendron to designate Treasurer, Jamie O'Dell of FEH BOCES authorization to sign checks and Deputy Treasurer, Chelsea Glennly to sign checks in the Treasurers' absence for the 2021-2022 School Year. Motion carried 4-0

8.6 A motion was made by Gerald Gendron and seconded by Beth McIntyre to provide reduced prices and free meals for those who qualify; Breakfast rate for students will remain free; and Adult price will be \$2.00 which includes sales tax, for the 2021-2022 School Year. Motion carried 4-0

8.7 A motion was made by Beth McIntyre and seconded by Gerald Gendron to authorize Superintendent, Matthew Boucher to approve budget transfers for the 2021-2022 School year. Motion carried 4-0

- 8.8 A motion was made by Gerald Gendron and seconded by Beth McIntyre to authorize Superintendent, Matthew Boucher to apply for grants in aid for the 2021-2022 School Year. Motion carried 4-0
- 8.9 A motion was made by Gerald Gendron and seconded by Beth McIntyre to re-adopt all policies and the Code of Ethics in effect during the previous year for the 2021-2022 school year. Motion carried 4-0
- 8.10 A motion was made by Beth McIntyre and seconded by Gerald Gendron to re-adopt the Code of Conduct for the 2021-2022 School year. Motion carried 4-0
9. Other Items:
- 9.1 A motion was made by Gerald Gendron and seconded by Beth McIntyre to establish rate for Mileage reimbursement at current IRS rate for the 2021-2022 School year. Motion carried 4-0
- 9.2 A motion was made by Gerald Gendron and seconded by Beth McIntyre to adopt the current School breakfast policy for the 2021-2022 School year. Motion carried 4-0
10. Extra-Curricular
- 10.1 A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint Ashley Bigelow as Administrative Assistance for the 2021-2022 School year. Stipend is \$500.00. Motion carried 4-0
- 10.2 A motion was made by Beth McIntyre and seconded by Gerald Gendron to appoint Ashley Bigelow as CPSE/CSE Coordinator for the 2021-2022 School year. Stipend is per Teacher Contract. Motion carried 4-0
11. Approval of previous Board Meeting Minutes (June)
- The minutes of the June meeting were presented by the clerk. A motion was made by Beth McIntyre and seconded by Gerald Gendron to accept the minutes as presented. Motion carried 4-0
12. Old Business- None
13. New Business
- 13.1 Project and Pilot- Mr. Boucher advised the board of the meeting that he attended in regards to the Electrical project that is coming from Canada. Included is the Towns of Putnam, Dresden, Whitehall, Fort Ann, Hartford, Kingsbury and Fort Edward and Villages of Whitehall, Fort Ann and Fort Edward. The percentages initially were going to be 60/40 however; he (Mr. Boucher) lobbied for 50/50 for the benefit payments. After discussion, Gerald Gendron made a motion and seconded by Beth McIntyre to approve the following resolution:

**PILOT/HOST COMMUNITY APPROVAL RESOLUTION
PUTNAM CENTRAL SCHOOL DISTRICT
CHPE LLC PROJECT**

Board Member Gerald Gendron offered the following resolution, and moved its adoption:

RESOLUTION APPROVING (A) THE PAYMENT TERMS AND CONDITIONS OF A CERTAIN PILOT AGREEMENT TO BE ENTERED INTO BETWEEN COUNTIES OF WARREN AND WASHINGTON INDUSTRIAL DEVELOPMENT AGENCY AND CHPE LLC IN CONNECTION WITH THE CHPE LLC PROJECT AND (B) THE PAYMENT TERMS AND CONDITIONS OF CERTAIN HOST COMMUNITY BENEFIT AGREEMENTS TO BE ENTERED INTO BETWEEN COUNTIES OF WARREN AND WASHINGTON CIVIC DEVELOPMENT CORPORATION AND CHPE LLC IN CONNECTION WITH THE CHPE LLC PROJECT.

BE IT ENACTED by the Board of Education of the Putnam Central School District, New York (the “Board of Education”), as follows:

WHEREAS, pursuant to Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended (the “Enabling Act”) and Chapter 862 of the 1971 Laws of New York, as amended, constituting Section 890-c of said General Municipal Law (said Chapter and the Enabling Act being hereinafter collectively referred to as the “Act”), the Board of Supervisors of Warren County and the Board of Supervisors of Washington County have heretofore appointed the Chairman and members of Counties of Warren and Washington Industrial Development Agency (the “Agency”) and have duly caused to be filed in the office of the Secretary of State of the State of New York the certificates required by Section 856 of the Act; and

WHEREAS, to accomplish its stated purposes, the Agency is authorized and empowered under the Act to acquire, construct, reconstruct and install one or more “projects” (as defined in the Act) or to cause said projects to be acquired, constructed, reconstructed and installed, and to convey said projects or to lease said projects with the obligation to purchase; and

WHEREAS, CHPE LLC, a New York State limited liability company (the “Company”), has submitted an application (the “Application”) to the Agency, a copy of which Application is on file at the office of the Agency, which Application requested that the Agency consider undertaking a project (the “Project”) for the benefit of Company, said Project consisting of the following: (A)(1) the acquisition of an interest in the Company’s interest in certain upland parcels of land and in the Company’s interim permit and easement issued or to be issued by the New York State Office of General Services (“OGS”) in relation to submerged State-owned land, such upland and submerged lands located in the Towns of Putnam, Dresden, Whitehall, Fort Ann, Hartford, Kingsbury and Fort Edward, and Villages of Whitehall, Fort Ann and Fort Edward, Washington County, New York (collectively, the “Land”), (2) the construction, installation and equipping on or under the Land of a fully-buried, up to 1,250-megawatt (“MW”) high-voltage direct current (“HVDC”) electric transmission line and related infrastructure (collectively, the “Improvements”) and (3) the acquisition and installation thereon and therein of certain related machinery and equipment, including but not limited to, two (2) five-inch diameter HVDC transmission cables (collectively, the “Equipment”) (the Land, the Improvements and the Equipment hereinafter collectively referred to as the “Project Facility”), all of the foregoing to be used and operated by the Company as a portion of an electric power transmission line from the U.S.-Canada border to New York City; (B) the granting of certain “financial assistance” (within the meaning of Section 854(14) of the Act) with respect to the foregoing, including potential exemptions from certain sales and use taxes, real property taxes, real estate transfer taxes and mortgage recording taxes (collectively, the “Financial Assistance”); and (C) the lease (with an obligation to purchase) or sale of the Project Facility to the Company or such other person as may be designated by the Company and agreed upon by the Agency; and

WHEREAS, in connection with the undertaking of the Project, the Company will execute and deliver (A) a certain payment in lieu of tax agreement (the “PILOT Agreement”) by and between the Agency and the

Company, pursuant to which the Company will agree to pay certain payments in lieu of taxes with respect to the Project Facility, and (B) certain host community benefit agreements (collectively, the “Host Community Benefit Agreements,” and, individually, a “Host Community Benefit Agreement”) by and between the Counties of Warren and Washington Civic Development Corporation (the “CDC”) and the Company, pursuant to which the Company will agree to pay certain host community benefit payments to the CDC pursuant to each Host Community Benefit Agreement for the benefit of (1) the Putnam Central School District (the “School District”) and the other school districts located in the Towns (as hereinafter defined), (2) Washington County, (3) the Towns of Putnam, Dresden, Whitehall, Fort Ann, Hartford, Kingsbury and Fort Edward (collectively, the “Towns”), and (4) the Villages of Whitehall, Fort Ann and Fort Edward; and

WHEREAS, the Agency desires that the Putnam Central School District, through its Board of Education, as one of the affected tax jurisdictions with respect to the Project Facility, adopt a resolution indicating whether the Board of Education agrees to the terms of the (A) proposed PILOT Agreement, and (B) the proposed Host Community Benefit Agreements;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education, as follows:

Section 1. For the purpose of satisfying the requirements contained in the Agency’s Uniform Tax Exemption Policy (the “UTEP Policy”) and the Act, the Board of Education hereby (1) acknowledges notification of any deviation from the Agency’s UTEP Policy, (2) waives any formal notice from the Agency of any deviation from the Agency’s UTEP Policy, (3) approves the payment terms to be contained in the PILOT Agreement, as substantially described in Schedule A attached, and (4) approves the payment terms to be contained in the Host Community Benefit Agreements, as substantially described in Schedule A attached.

Section 2. The President of the School Board is hereby authorized, on behalf of the Putnam Central School District, to execute and deliver a consent to the PILOT Agreement for the purpose of evidencing its approval to the proposed payment terms of the PILOT Agreement, said PILOT Agreement to contain the terms described in Schedule A attached, with such changes, variations, omissions and insertions as the President of the School Board shall approve, the execution thereof by the President of the School Board to constitute conclusive evidence of such approval.

Section 3. The President of the School Board is hereby further authorized, on behalf of the Putnam Central School District, to execute and deliver a consent to the Host Community Benefit Agreement relating to the School District for the purpose of evidencing its approval to the proposed payment terms of the Host Community Benefit Agreement, said Host Community Benefit Agreement to contain the terms described in Schedule A attached, with such changes, variations, omissions and insertions as the President of the School Board shall approve, the execution thereof by the President of the School Board to constitute conclusive evidence of such approval.

Section 4. The officers, employees and agents of the Putnam Central School District are hereby authorized and directed for and in the name and on behalf of the Putnam Central School District to do all acts and things required or provided for by the applicable provisions of this Resolution in order to ensure compliance with such provisions as they relate to the execution and delivery of the PILOT Agreement and the Host Community Benefit Agreement, and to execute and deliver all such additional certificates, instruments and documents, and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution.

Section 5. This resolution shall take effect immediately.

The resolution was duly seconded by Beth McIntyre and the resolution was duly adopted by a vote on roll call.

STATE OF NEW YORK)

)SS.:

COUNTY OF WASHINGTON)

I, the undersigned District Clerk of the Board of Education of the Putnam Central School District, DO HEREBY CERTIFY that the preceding Resolution was duly adopted by the Board of Education of the Putnam Central School District at a regular meeting of the said Board of Education of the Putnam Central School District duly called and held on July 6, 2021; that said Resolution was entered in the minutes of said meeting; and that I have compared the foregoing copy with the original thereof now on file in my office and that the same is a true and correct transcript of said Resolution and of the whole thereof.

I FURTHER CERTIFY that (A) all members of said Board of Education of the Putnam Central School District had due notice of said meeting; (B) said meeting was in all respects duly held; (C) pursuant to Article 7 of the Public Officers Law (the "Open Meetings Law"), said meeting was open to the general public, and due notice of the time and place of said meeting was duly given in accordance with such Open Meetings Law; and (D) there was a quorum of the members of the Board of Education of the Putnam Central School District present throughout said meeting.

I FURTHER CERTIFY that, as of the date hereof, the attached Resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Putnam Central School District, New York this ____ day of _____, 2021.

BY: _____

District Clerk of the Board of Education of the Putnam Central School District, New York

(SEAL)

13.2 Contract with Hudson Headwaters Health Network- Gerald Gendron made a motion and seconded by Beth McIntyre to approve the contract with Hudson Headwaters Health Network for the 2021-2022 school year. Motion carried 4-0

14. Executive Session – none

15. Special Education

Upon the recommendation of Superintendent Matthew Boucher, Beth McIntyre made a motion and seconded by Gerald Gendron to approve the CPSE/CSE recommendations for the 2021-2022 school year. Motion carried 4-0

16. Adjournment

A motion was made by Gerald Gendron and seconded by Beth McIntyre to adjourn. Adjournment at 7:21 p.m. Motion carried 4-0

Respectfully Submitted,

Kim Brown
Board Clerk