

**PUTNAM CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING**

DRAFT

**DATE:** October 19, 2021

**TYPE OF MEETING:** Regular

**PLACE OF MEETING:** Putnam Central School

**MEMBERS PRESENT:** Jodie Bruce; Gerald Gendron; Beth McIntyre and Carol Koehler

**OTHERS PRESENT:** Matthew Boucher, Superintendent; Kim Brown, District Clerk

**1. Call to Order**

The meeting was called to order by Vice President, Jodie Bruce at 6:30 p.m.

**2. Public Application for Participation – None**

**3. Regular Reports**

The clerk presented the minutes for the September 2021 meeting. Beth McIntyre made a motion and seconded by Gerald Gendron to accept the minutes as presented. Motion carried 4-0

**4. Financial Reports**

Treasurer's Report

A motion was made by Beth McIntyre and seconded by Carol Koehler to accept the Financial Reports for September 2021 for the following accounts:

Consolidated Fund Account in the amount of	\$1,890,998.39
Repair Fund Account in the amount of:	\$50,135.98
Capital Fund Account in the amount of:	\$400,421.83
Unemployment Insurance Account in the amount of:	\$16,096.25
Tax Certiorari Account in the amount of:	\$10,012.97

Motion carried 4-0

A motion was made by Gerald Gendron and seconded by Beth McIntyre to accept Warrant #0010 in the amount of \$33,471.45. Motion carried 4-0

A motion was made by Gerald Gendron and seconded by Beth McIntyre to accept warrant #0012 in the amount of \$27,333.41. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald to accept warrant #0013 in the amount of \$79,830.01. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to accept payroll warrant for September in the amount of \$46,802.05. Motion carried 4-0

**5. Correspondence - none**

**6. Superintendents' Report**

Mr. Boucher advised the Board that the District has had its first COVID-19 case and that the District is receiving more grant money and will need to find ways to spend it.

**7. District Issues/Operations & Finance**

7.1 Oath of Office- Clerk, Kim Brown advised the Board that the Oath of Office from Jane Robinson, who is the new Internal Claims auditor was received on September 20, 2021.

7.2 Financial Statement- Mr. Boucher distributed the Financial Statement for the Year Ended June 30, 2021 that was completed by the Independent Auditor, Telling & Associates, CPA PC. After discussion, Beth McIntyre made a motion and seconded by Carol Koehler accepted the Financial Statement for the Year Ended June 30, 2021. Motion carried 4-0

**8. Curriculum & Instruction- None**

**9. Special Education - none**

**10. Old Business - None**

**11. New Business**

An application for Substitute teaching has been received from Jami Dedrick. After discussion, Beth McIntyre made a motion and seconded by Carol Koehler to approve her as a substitute teacher. Motion carried 4-0

Mr. Boucher advised that the district has put the Transportation Contract out to bid.

**12. Executive Session - None**

**13. Adjournment**

A motion was made to adjourn by Beth McIntyre and seconded by Gerald Gendron. Adjournment was at 6:50 p.m. Motion carried 4-0

Respectfully Submitted,

Kim Brown  
Board Clerk