

**Putnam Central School  
Board of Education Meeting**

**DATE:** June 21, 2022

**TYPE OF MEETING:** Regular

**PLACE OF MEETING:** Putnam Central School

**MEMBERS PRESENT:** Charles Bain, Jr.; Jodie Bruce; Gerald Gendron; Beth McIntyre and Carol Koehler

**OTHERS PRESENT:** Matthew Boucher, Superintendent; and Kim Brown, District Clerk

**Call to Order**

The meeting was called to order by President, Charles Bain, Jr. at 6:39 p.m.

**Public Participation** – None

**Regular Report**

The minutes of the Regular Board Meeting for May 2022 were presented. Beth McIntyre made a motion and seconded by Gerald Gendron to accept the minutes as presented. Motion carried 5-0

**Financial Reports**

The Treasurer's reports for May were presented.

A motion was made by Jodie Bruce and seconded by Beth McIntyre to accept the Financial Reports for May 2022 for the following accounts:

Consolidated Fund Account in the amount of:	\$3,181,065.18
Repair Fund Account in the amount of:	\$50,148.48
Unemployment Insurance Fund Account in the amount of:	\$16,101.59
Capital Fund Account in the amount of:	\$400,521.68
Tax Certiorari Account in the amount of:	\$10,015.00

Motion carried 5-0

\*Beth McIntyre made a motion and seconded by Carol Koehler to accept AP Warrant #45 in the amount of \$22,227.28. Motion carried 5-0

\*Jodie Bruce made a motion and seconded by Gerald Gendron to accept AP Warrant #48 in the amount of \$70,570.49. Motion carried 5-0

\*Beth McIntyre made a motion and seconded by Jodie Bruce to accept the payroll warrant for May 2022 in the amount \$61,088.04. Motion carried 5-0

**Correspondence**

Board members received their copy of the 2021-2022 yearbook from the district.

## Reports and Recommendation from the Superintendent of School

Mr. Boucher advised the board that the district has an opening for 1 teacher.

### District Issues/Operations

7.1 Budget Results - Gerald Gendron made a motion and seconded by Beth McIntyre to accept the Budget Vote results of May 17, 2022 of:

Budget:	Yes	51
	No	11

Proposition:

SHALL the Board of Education (the "Board") of the Putnam Central School District (the "District") be authorized to establish a Capital Reserve Fund pursuant to Section 3651 of the Education Law of the State of New York (the "Fund"); that the Fund shall be known as the "Capital Improvements Reserve Fund" of the District; that the Fund shall be established for the purpose of financing, in whole or in part, the District's activities in acquiring, constructing, reconstructing, adding to, renovating, altering and improving District buildings, facilities, grounds and real property, including the acquisition of original furnishings, equipment, machinery and apparatus required in connection therewith; that the ultimate amount of such Fund shall be not greater than one million dollars (\$1,000,000) plus interest earned thereon; that the probable term of such Fund shall be not longer than ten (10) years but such Fund shall continue in existence for its stated purpose until liquidated in accordance with the Education Law; and that the permissible sources from which the Board is authorized to appropriate monies to such Fund from time to time shall be (a) current and future unappropriated fund balances from the General Fund of the District, (b) State aid received as reimbursement for expenditures by the District in connection with District capital improvements (whether or not financed in whole or in part from such Fund), (c) the proceeds from the sale of unneeded District real or personal property and (d) such other sources as the Board or the voters of the District may direct.

Yes	48
No	13

Board Member:	Gerald Gendron	54
	Write In:	
	Krisleen Pulling	1
	Evan Mack	1
	C. King	1

Motion carried 5-0

7.2 Acceptance of School District Legal Counsel Agreement for the 2022-2023 School Year. Gerald Gendron made a motion and seconded by Beth McIntyre to accept the Legal Counsel Agreement for the 2022-2023 with Girvin & Ferlazzo P.C. Agreement begins 7/1/22 and ends 6/30/23. Motion carried 5-0

7.3 Bid for Fuel for the 2022-2023 School Year. One bid received for the Fuel for the 2022-2023 School Year. After discussion, Gerald Gendron made a motion and seconded by Jodie Bruce to accept the bid from Mountain Petroleum. Motion carried 5-0

7.4 Appointment of Maintenance/Custodian for 2022-2023 School year. Gerald Gendron made a motion and seconded by Beth McIntyre to appoint James Forbes as Maintenance/Custodian for the 2022-2023 school year. Motion carried 5-0

7.5 Instructional Contract with Ticonderoga Central School District for the 2022-2023 school year. This is the standard NYS contract for Putnam students attending grade 7-12. Beth McIntyre made a motion and seconded by Carol Koehler to approve the contract with Ticonderoga Central School District for the 2022-2023 school year. Motion carried 5-0

7.6 Summer Cleaner- rate of pay and schedule-After discussion, Gerald Gendron made a motion and seconded by Jodie Bruce that Jenny Smith (who was appointed at last month's meeting) will receive her current rate of

pay (that she received during the school year) as her summer rate of pay as a summer cleaner. Motion carried 5-0

7.7 Application for Substitute Teacher-An application was received from Jessica Bruce for substitute teacher. After discussion, Gerald Gendron made a motion and seconded by Beth McIntyre to approved Jessica Bruce as a substitute teacher. Motion carried 5-0

7.8 Tenure Appointment-Mr. Boucher advised the Board the John Remington is up for Tenure Appointment. After discussion and with Mr. Boucher's recommendation, Jodie Bruce made a motion and seconded by Beth McIntyre, John Remington was granted tenure effective 9/1/2022. Motion carried 5-0

7.9 Capital Improvement Reserve Fund-Mr. Boucher advised that board that the voters of the district approved the establishment of the Capital Improvement Reserve Fund on May 17, 2022. After discussion, Beth McIntyre made a motion and seconded by Jodie Bruce to move \$400,000.00 into the newly established fund. Motion carried 5-0

7.10 Amend FTE (full time equivalent) of P.E. Teacher-Discussion between Mr. Boucher and the board regarding the amending of FTE of the P.E. Teacher. After discussion, Gerald Gendron made a motion and seconded by Beth McIntyre to amend the FTE of the current P.E. Teacher from .80 to 1.00 effective 9/1/2022. Motion carried 5-0

### **Curriculum & Instruction** - None

### **Special Education**

Upon the recommendation of Superintendent Matthew Boucher, Beth McIntyre made a motion and seconded by Carol Koehler to approve the CPSE/CSE recommendations for the 2022-2023 school year. Motion carried 5-0

### **Old Business**

Mr. Boucher advised the board that there will not be a summer program/enrichment for this summer as there were not enough students who were signed up to attend.

Update on election worker, Shirley Beeman was replaced by Mary Ann Smith

### **New Business** - None

### **Executive Session** -None

A motion was made to adjourn by Beth McIntyre and seconded by Jodie Bruce at 7:00 p.m.

Motion carried 5-0

Respectfully submitted,

Kim Brown  
District Clerk