

**PUTNAM CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

DRAFT COPY

DATE: December 19, 2023

TYPE OF MEETING: Regular

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Jodie Bruce; Beth McIntyre; Carol Koehler and Alexis Harrington

OTHERS PRESENT: Matthew Boucher, Superintendent; Kim Brown, District Clerk and Meredith Sweeney

1. Call to Order

The meeting was called to order by President, Jodie Bruce at 6:30 p.m.

2. Public Participation - None

3. Regular Reports

The minutes for the November 2023 meeting were presented by the clerk. Beth McIntyre made a motion and seconded Alexis Harrington to accept the minutes as presented. Motion carried 4-0

4. Financial Reports

Treasurer's Report – The Treasurer's Reports were presented.

A motion was made by Beth McIntyre and seconded by Carol Koehler to accept the Financial Reports for November 2023 for the following accounts:

Consolidated Fund Account in the amount of:	\$4,515,668.84
Employee Benefit Accrued Liability Reserve Fund in the amount of:	\$15,001.38
Repair Account Fund in the amount of:	\$50,186.13
Capital Fund in the amount of:	\$1,101,051.55
Unemployment Insurance Acct. in the amount of:	\$16,112.33
Tax Certiorari Account in the amount of:	\$10,019.58

Motion carried 4-0

A motion was made by Alexis Harrington and seconded by Beth McIntyre to accept AP Warrant #18 for November 2023 in the amount of \$61,954.11 Motion carried 4-0

A motion was made by Alexis Harrington and seconded by Beth McIntyre to accept AP Warrant #19 for November 2023 in the amount of \$30,548.39. Motion carried 4-0

A motion was made by Alexis Harrington and seconded by Beth McIntyre to accept the Payroll Warrant for November 2023 in the amount of \$72,400.91 Motion carried 4-0

5. Correspondence

Board members received newsletter (November 2023) from NYMIR and 2023 Employee Usage Handbook from NYS School Boards Association.

6. Superintendents' Report

Mr. Boucher advised the Board that he is moving forward on the roof. Having a contractor come and look at the roof. Also this year, grade 5 will be taking the NYS tests (ELA; Math and Science) on line this year and in 2024-2025 3 through 6 will be taking the NYS tests on line.

7. District Issues/Operations & Finance

7.1 Appointment of Basketball Coach. Mr. Boucher advised the board the Dan Polsin is interested in the coaching position for basketball. After discussion, Beth McIntyre made a motion and seconded by Carol Koehler to appoint Dan Polsin as basketball for the 2023-2024 school year. Stipend is per teacher contract. Motion carried 4-0.

7.2 Professional Development Plan- after discussion, Alexis Harrington made a motion and seconded by Carol Koehler to adopt the Professional Development Plan. Motion carried 4-0

7.3 Adoption of Safety Plan

Resolution:

MOTION MADE BY BETH MCINTYRE AND SECONDED BY ALEXIS HARRINGTON to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the Putnam Central School does hereby adopted the Safety Plan. Motion carried 4-0

8. Curriculum & Instruction - None

9. Special Education -None

10. Old Business - None

11. New Business

Breakfast- Cost for a la carte items for staff (adult)- After much discussion, Alexis Harrington made a motion and seconded by Beth McIntyre for pricing to be \$1.00 for toast; \$1.50 for just the hot entrée. Motion carried 4-0

12. Executive Session

At 7:01 Beth McIntyre made a motion and seconded by Alexis Harrington to enter into Executive Session for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion carried 4-0

At 7:16 Beth McIntyre made a motion and seconded by Alexis Harrington to come out of Executive Session. Motion carried 4-0

Upon the Recommendation of Superintendent Matthew Boucher, Beth McIntyre made a motion and seconded by Carol Koehler to grant tenure to Courtney Collins effective 12/19/2023.

Motion carried 4-0

13. Adjournment

A motion was made to adjourn by Alexis Harrington and seconded by Carol Koehler. Adjournment at 7:20 p.m. Motion carried 4-0

Respectfully Submitted,

Kim Brown
Board Clerk