

**PUTNAM CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

DRAFT

DATE: August 27, 2024

TYPE OF MEETING: Regular/Tax Levy

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Jodie Bruce; Beth McIntyre; and Alexis Harrington

OTHERS PRESENT: Kim Brown, District Clerk; and David Manchester

1. Call to order

The meeting was called to order by President, Jodie Bruce at 6:31 p.m.

2. Public Application for Participation- none

3. Approval of Tax Levy -

RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY

WHEREAS the Board of Education has been authorized by the voters at the Annual School

Meeting to raise for the current budget of the 2024-2025 school year a sum not to exceed \$1,992,071.00;

THEREFORE, BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Putnam	\$296,233,324.	70%	\$1,943,769.94
Dresden	\$1,226,121.	88%	\$6,403.47
Ticonderoga	\$8,867,215.	100%	\$40,752.29 \$1,145.30 *Chargeback Washington County
TOTALS	\$306,326,678	XXX	\$1,992,071.00

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be

affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 2, 2024 and end November 4, 2024 giving the tax warrant an effective period of 46 days at the expiration of which time the tax collector shall make an accounting in writing to the board; AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1st month free period,

2nd month interest of 2 percent added,

3rd month or fraction thereof, interest of 3 percent added.

Alexis Harrington made this motion and was seconded by Beth McIntyre. Motion carried 3-0

4. Regular Reports

The minutes for the June and July meetings were presented by the clerk.

A motion was made by Beth McIntyre and seconded by Alexis Harrington to approve the minutes for the June 2024 meeting. Motion carried 3-0

A motion was made by Alexis Harrington and seconded by Beth McIntyre to approve the minutes of the July 2024 Re-Organizational meeting with correction (amended the Budget Hearing Date to read May 13, 2025 in lieu of May 13, 2024). Motion carried 3-0.

5. Financial Reports

The Treasurer Reports for June 2024 and July 2024 were presented by the Treasurer. A motion was made by Beth McIntyre and seconded by Alexis Harrington to accept the Financial Reports for June 2024 for the following accounts:

Consolidated Fund Account in the amount of	\$3,854,764.99
Unemployment Insurance Account in the amount of:	\$16,118.36
Capital Fund Account in the amount of:	\$1,301,464.97
Repair Fund Account in the amount of:	\$50,204.94
Employee Benefit Accrued Liability Reserve	\$50,007.15
Tax Certiorari Account in the amount of:	\$10,021.33

Motion carried 3-0

A motion was made by Beth McIntyre and seconded by Alexis Harrington to accept the Financial Reports for July 2024 for the following accounts:

Consolidated Fund Account in the amount of	\$3,287,194.23
Unemployment Insurance Account in the amount of:	\$16,118.36
Capital Fund Account in the amount of:	\$1,301,464.97
Repair Fund Account in the amount of:	\$50,204.94
Tax Certiorari Account in the amount of:	\$10,021.58
Employee Benefit Accrued Liability Reserve	\$50,007.15

Motion carried 3-0

*Alexis Harrington made a motion and seconded by Beth McIntyre to accept warrant #50 for June 2024 in the amount of \$45,991.00. Motion carried 3-0

*Beth McIntyre made a motion and seconded by Alexis Harrington to accept payroll warrant for June 2024 in the amount of \$179,446.64. Motion carried 3-0

*Alexis Harrington made a motion and seconded by Beth McIntyre to accept warrant # 2 for July 2024 in the amount of \$448,369.87. Motion carried 3-0

*Beth McIntyre made a motion and seconded by Alexis Harrington to accept warrant # 3 for July 2024 in the amount of \$90,491.06. Motion carried 3-0

*Alexis Harrington made a motion and seconded by Beth McIntyre to accept payroll warrant for July 2024 in the amount of \$ 28,821.19 Motion carried 3-0

6. Correspondence –

Board members received the summer 2024 NYSIR Legal Digest and The annual report 2023.

7. Reports and Recommendations of the Superintendent of Schools - None

8. District Issues/Operations

8.1 District Safety Plan- As this is the second reading for the District Safety Plan and no change have come forth, Beth McIntyre made a motion and seconded by Alexis Harrington. Motion carried 3-0

8.2 Resignation of Kelly Brophy (speech) – After discussion, Alexis Harrington made a motion and seconded by Beth McIntyre to accept Mrs. Brophy’s resignation effective 8/27/2024. Motion carried 3-0

8.3 Oath of Office- District Clerk, Kim Brown advised the Board of Education that the oaths of

Office have been received prior to the deadline of July 30, 2024 from Jamie O'Dell, Treasurer; Chelsea Glenny, Deputy Treasurer; Janie Robinson, internal claims auditor; Darlene Kerr, School Tax Collector; Kim Brown, District Clerk and Gerald Gendron.

8.4 Transportation Contract – Durrin, Inc. submitted an extension of the current contract with a CPI of 3.9%. After discussion, Alexis Harrington made a motion and seconded by Beth McIntyre to accept the transportation extension contract with the current contractor, Durrin, Inc. at CPI of 3.9%. Motion carried 3-0

8.5 Price of Adult Breakfast for 2024-2025 school year. After discussion, Beth McIntyre made a motion and seconded by Alexis Harrington to keep the price(s) the same as last school year. Motion carried 3-0

8.6 RFP's. District had RFP's for Fuel. Bid opening for fuel was August 6, 2024
Fuel Bid- received 1 bid from Mt. Petroleum whose bid is 40 cent over rack for both fuel oil and kerosene. After discussion, Alexis Harrington made a motion and seconded by Beth McIntyre to accept Mountain Petroleum's bid. (They currently service/repair boilers) Motion carried 3-0

8.7 Application for Substitute- Board decided to table.

8.8 Unemployment Reserve Fund – Transfer of money from Unemployment Reserve to the General Checking account to cover Unemployment claims paid during the 24-25 school year.

BE IT RESOLVED THAT Beth McIntyre made a motion and seconded by Alexis Harrington to transfer money from the Unemployment Reserve Account to the General Checking Account of \$185.23 to cover Unemployment claims paid during the 24-25 school year. This Resolution shall take effect immediately. Motion carried 3-0

9) **Curriculum & Instruction**- none

10) **Special Education** - none

11) **Old Business** – Playground. Since school has started for the school year, the Board wishes to start the committee for the new playground (include 1 board member)

12. **New Business**- none

13. **Executive Session** - none

14. **Adjournment** – A motion was made to adjourn by Alexis Harrington and seconded by Beth McIntyre at 6:49 p.m. Motion carried 3-0.

Respectfully Submitted,

Kim Brown
School District Clerk