

**PUTNAM CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

DRAFT COPY

DATE: December 17, 2024

TYPE OF MEETING: Regular

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Beth McIntyre; Carol Koehler and Alexis Harrington.
Jodie Bruce-in at 6:36 p.m.

OTHERS PRESENT: Matthew Boucher, Superintendent; and Kim Brown, District Clerk

1. Call to Order

The meeting was called to order by Vice President, Beth McIntyre at 6:30 p.m.

2. Public Participation - None

3. Regular Reports

The minutes for the November 2024 meeting were presented by the clerk. Alexis Harrington made a motion and seconded Carol Koehler to accept the minutes as presented. Motion carried 3-0

4. Financial Reports

Treasurer's Report – The Treasurer's Reports were presented.

A motion was made by Alexis Harrington and seconded by Carol Koehler to accept the Financial Reports for November 2024 for the following accounts:

Consolidated Fund Account in the amount of:	\$3,063,550.58
Employee Benefit Accrued Liability Reserve Fund in the amount of:	\$50,013.44
Repair Account Fund in the amount of:	\$50,211.25
Capital Fund in the amount of:	\$1,301,628.55
Unemployment Insurance Acct. in the amount of:	\$16,120.39
Tax Certiorari Account in the amount of:	\$10,022.58

Motion carried 3-0

A motion was made by Alexis Harrington and seconded by Carol Koehler to accept AP Warrant #17 for November 2024 in the amount of \$86,182.78 Motion carried 3-0

A motion was made by Carol Koehler and seconded by Alexis Harrington to accept AP Warrant #21 for November 2024 in the amount of \$59,733.54. Motion carried 3-0

A motion was made by Alexis Harrington and seconded by Carol Koehler to accept the AP Warrant #22 for November 2024 in the amount of \$40,290.59 Motion carried 3-0

A motion was made by Alexis Harrington and seconded by Carol Koehler to accept the Payroll Warrant for November 2024 in the amount of \$71,785.09 Motion carried 3-0

5. Correspondence

Board members received information regarding the upcoming CEWW School Board Association Dinner & Program on Regionalization.

6. Superintendents' Report

Mr. Boucher advised the Board that Governor Hochul recently signed the maximum heat bill and it will go into effective in September 2025.

(Jodie Bruce entered the meeting @ 6:36 p.m.)

7. District Issues/Operations & Finance

7.1 Appointment of Newsletter Coordinator- Mr. Boucher advised the board the Meredith Sweeney is interested in becoming the Newsletter Coordinator for the 24-25 school year. After discussion, Carol Koehler made a motion and seconded by Alexis Harrington to appoint Meredith Sweeney as the Newsletter Coordinator for the 24-25 school year. The salary will be .50 of the rate in teacher contract. Motion carried 4-0

7.2 Application for Substitute Teaching. Mr. Boucher advised the board that 2 application were received: Dory Gosselin and Mary Anne Smith. After discussion, Carol Koehler made a motion and seconded by Alexis Harrington to appoint Dory Gosselin as a substitute teacher. Motion carried 4-0. Then, Alexis Harrington made a motion and seconded by Jodie Brue to appoint Mary Ann Smith as a substitute teacher. Motion carried 4-0.

7.3 Tax Collector's Report-The Tax Collector's report for 2024-2025 school year was presented to the board. After reviewing and discussion, Carol Koehler made a motion and seconded by Alexis Harrington to accept the tax collector's for 2024-2025 school year. Motion carried 4-0

8. Curriculum & Instruction - None

9. Special Education

Recommendation from the CSE Committee- Alexis Harrington made a motion and seconded by Carol Koehler to accept the CSE Committee regarding student #2024.2. Motion carried 4-0

10. Old Business

Independent Audit-The acceptance of the Independent Audit at the October 15, 2024 board meeting, needs to have acceptance of the external audit for 2023-2024 and Corrective Action Plan for the 2023-2024 school year separately approved.

Resolution#12-17-1:

MOTION MADE BY CAROL KOEHLER AND SECONDED BY ALEXIS HARRINGTON to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the Putnam Central School does hereby accept the independent audit performed by Telling & Hillman for the 2023-2024 School year. Motion carried 4-0
AND

Resolution#12-17-2:

MOTION MADE BY JODIE BRUCE AND SECONDED BY ALEXIS HARRINGTON to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the Putnam Central School does hereby accept the Corrective Action plan presented by Telling & Hillman for the 2023-2024 School year.
Motion carried 4-0

11. Executive Session

At 6:45 p.m. Jodie Bruce made a motion and seconded by Alexis Harrington to enter into Executive Session for the medical, financial, credit, or employment history of a particular person or corporation, or

matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. Motion carried 4-0

At 7:22 p.m. Alexis Harrington made a motion and seconded by Jodie Bruce to come out of Executive Session. Motion carried 4-0

12. New Business

Alexis Harrington made a motion and seconded by Carol Koehler to appoint Kenneth Chester as Facilities Director with a 3 year contract effective 1/1/2025. Motion carried 4-0

13. Adjournment

A motion was made to adjourn by Alexis Harrington and seconded by Carol Koehler. Adjournment at 7:23 p.m. Motion carried 4-0

Respectfully Submitted,

Kim Brown
Board Clerk