

**PUTNAM CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

DRAFT COPY

DATE: January 21, 2025

TYPE OF MEETING: Regular

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Jodie Bruce; Beth McIntyre and Alexis Harrington
Carol Koehler (in at 6:32 p.m.)

OTHERS PRESENT: Matthew Boucher, Superintendent and Kim Brown, District Clerk

1. Call to Order

The meeting was called to order by President, Jodie Bruce at 6:31 p.m.

2. Public Participation - none

3. Regular Reports

The minutes for the December 2024 meeting were presented by the clerk. Beth McIntyre made a motion and seconded by Alexis Harrington to accept the minutes as presented. Motion carried 3-0

4. Financial Reports

Treasurer's Report – The Treasurer's Reports were presented.

A motion was made by Beth McIntyre and seconded by Alexis Harrington to accept the Financial Reports for December 2024 for the following accounts:

Consolidated Fund Account in the amount of:	\$2,972,709.17
Employee Benefits Accrued Liability Reserve Fund	\$50,019.73
Repair Fund Account in the amount of:	\$50,217.56
Capital Fund Account in the amount of:	\$1,301,792.15
Unemployment Insurance Fund Account in the amount of:	\$16,122.42
Tax Certiorari Account in the amount of:	\$10,022.83

Motion carried 3-0

A motion was made by Alexis Harrington and seconded by Beth McIntyre to accept AP Warrant #24 for December 2024 in the amount of \$67,569.10. Motion carried 3-0

A motion was made by Alexis Harrington and seconded by Beth McIntyre to accept AP Warrant #26 for December 2024 in the amount of \$6,175.84. Motion carried 3-0

A motion was made by Beth McIntyre and seconded Alexis Harrington to accept the Payroll Warrant for December 2024 in the amount of \$71,766.90. Motion carried 3-0

(Informational purposes: Carol Koehler entered meeting @ 6:32 p.m.)

5. **Correspondence**

Board members received the November 2024 edition of the NYSIR news; information regarding the Clinton & Essex School Boards Association meeting and Area 6 Legislative Breakfast 2025.

6. **Superintendents' Report**

Mr. Boucher advised the Board of various items that Mr. Chester, Facilities Director has been working on.

7. **District Issues/Operations & Finance-**

District's generator will be looked at.

8. **Curriculum & Instruction -** None

9. **Special Education-** None

10. **Old Business**

-Flag pole will be fixed or a new one will replace the current one, when warmer weather arrives.

10.1 Standard work day for Facilities Director

Resolution#01-21-25:

MOTION MADE BY ALEXIS HARRINGTON AND SECONDED BY BETH MCINTYRE to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the Putnam Central School does hereby establish the following as standard work day for its employee (Facilities Director) and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by this member to the clerk of this body: Facilities Director standard work day is 8 hours/day.

Motion carried 4-0

10.2 Tax Collectors Report for 24-25 school year. The tax collector updated the Collector's report dates So the school year reads 2024-2025 (not 2021-2022). Beth McIntyre made a motion and seconded by Alexis Harrington. Motion carried 4-0

11. **New Business** - None

12. **Executive Session** – None

13. **Adjournment**

A motion was made to adjourn by Beth McIntyre and seconded by Alexis Harrington. Adjournment at 6:54 p.m. Motion carried 4-0

Respectfully Submitted,

Kim Brown
Board Clerk