

**6PUTNAM CENTRAL SCHOOL  
BOARD OF EDUCATON MEETING**

**DATE:** August 25, 2020

**TYPE OF MEETING:** Regular/Tax Levy

**PLACE OF MEETING:** Putnam Central School

**MEMBERS PRESENT:** Charles Bain, Jr.; Gerald Gendron; Carolyn Andersen and Beth McIntyre

**OTHERS PRESENT:** Matthew Boucher, Superintendent and Kim Brown, District Clerk

1. **Call to order**

The meeting was called to order by President, Charles Bain, Jr. at 6:32 p.m.

2. **Public Application for Participation-** none

3. **Approval of Tax Levy** - Information has not been received from Washington County  
Therefore, the approval has been tabled until the information has been received.

4. **Regular Reports**

The minutes for the July meeting were presented by the clerk.

A motion was made by Gerald Gendron and seconded by Beth McIntyre to approve the minutes of the July 2020 Re-Organizational meeting. Motion carried 4-0.

5. **Financial Reports**

The Treasurer Reports were presented by the Treasurer.

A motion was made by Beth McIntyre and seconded by Gerald Gendron to accept the Financial Reports for July 2020 for the following accounts:

Consolidated Fund Account in the amount of	\$1,809,462.85
Unemployment Insurance Account in the amount of:	\$16,086.89
Capital Fund Account in the amount of:	\$100,295.79
Repair Fund Account in the amount of:	\$50,104.63
Tax Certiorari Account in the amount of:	\$10,608.57

Motion carried 4-0

\*Beth McIntyre made a motion and seconded by Gerald Gendron to accept warrant #2 for July 2020 in the amount of \$20,125.66. Motion carried 4-0

\*Gerald Gendron made a motion and seconded by Beth McIntyre to accept warrant #4 for July 2020 in the amount of \$88,822.34. Motion carried 4-0

\*Beth McIntyre made a motion and seconded by Gerald Gendron to accept payroll warrants for July in the amount of \$20,202.28. Motion carried 4-0

6. **Correspondence - none**

7. **Reports and Recommendations of the Superintendent of Schools**

Mr. Boucher advised the Board that he has called all parents to discuss the re-opening plan for the start of the 2020-2021 school year. He has spoken to all but 3 parents which he waiting for a return call back. Mr. Boucher has ordered “hot spots” for all families for student at PCS and Putnam students who attend Ticonderoga school. He is waiting for them to arrive. Parents will need to “watch” student usage so that they do not use all the data. The “Cares Act” will be funding the cost of the “hot spots”.

8. **District Issues/Operations**

8.1 Mr. Boucher presented the Board with the current Substitute rates of pay. Upon discussion, Gerald Gendron made a motion and seconded by Beth McIntyre to change the rate of pay for the Substitutes as follows effective September 1, 2020:

Certified Teacher – daily	\$125.00
Uncertified Teacher-daily	\$110.00
Teacher Assistant-daily	\$95.00
Teacher Aide-hourly	\$13.50
Secretary-hourly	\$13.50
Custodian Worker-hourly	\$16.00
Cafeteria Worker-hourly	\$16.00

Motion carried 4-0

8.2 Upon the recommendation of Superintendent Matthew Boucher, a motion was made by Gerald Gendron and seconded by Beth McIntyre to appoint Kristen Parker to a four (4) year probationary teaching position in the Tenure Area of Physical Education .5 FTE effective September 1, 2020. Teaching salary will be Step 1 in the teaching salary schedule. Motion carried 4-0

8.3 District Clerk, Kim Brown advised the Board that the oath of office’s have been received from Carolyn Andersen, Board Member; Jamie O’Dell, Business Manager; Jane Robinson, Claims Auditor.

8.4 Mr. Boucher advised the Board that the District has received three assessment challenges.

8.5 Mr. Boucher discussed the Districts’ Draft Re-Opening Plan. After discussion, Gerald Gendron made a motion and seconded by Beth McIntyre to accept the District’s Draft Re-Opening Plan. Motion carried 4-0

8.6 Request for transportation to non-public schools- Gerald Gendron made a motion and seconded by Beth McIntyre to approve the request from parents for transportation to St. Mary’s School in Ticonderoga for the 2020-2021 school year: Amy Quesnel Jones. Motion carried 4-0

9. **Curriculum & Instruction** - None

10. **Old Business** -None

11. **New Business**

Beth McIntyre made a motion and seconded by Gerald Gendron to amend the rate of pay for James Forbes retro-active to July 1, 2020 to \$19.00 per hour. Motion carried 4-0

Gerald Gendron made a motion and seconded by Beth McIntyre to extend Superintendent Matthew Boucher contract by 1 year to June 30, 2025. Motion carried 4-0

12. **Executive Session** - None

13. **Adjournment** – A motion was made to adjourn by Gerald Gendron and seconded by Carolyn Andersen at 7:16 p.m. Motion carried 4-0.

Respectfully Submitted,

Kim Brown  
School District Clerk