

**PUTNAM CENTRAL SCHOOL
BOARD OF EDUCATION MEETING**

DRAFT

DATE: August 30, 2022

TYPE OF MEETING: Regular/Tax Levy

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Charles Bain, Jr.; Jodie Bruce; Gerald Gendron; and Beth McIntyre

OTHERS PRESENT: Matthew Boucher, Superintendent and Kim Brown, District Clerk

1. Call to order

The meeting was called to order by President, Jodie Bruce at 6:30 p.m.

2. Public Application for Participation- none

3. Approval of Tax Levy -

RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY

WHEREAS the Board of Education has been authorized by the voters at the Annual School

Meeting to raise for the current budget of the 2022-2023 school year a sum not to exceed \$1,992,071.00;

THEREFORE, BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Putnam	\$292,555,168.	80.30%	\$1,935,606.28
Dresden	\$3,125,935.	100%	\$16,607.52
Ticonderoga	\$7,502,086.	100%	\$39,857.20
TOTALS	\$303,183,189.	XXX	\$1,992,071.00

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be

affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2022 and end November 4, 2022 giving the tax warrant an effective period of 45 days at the expiration of which time the

tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1st month free period,

2nd month interest of 2 percent added,

3rd month or fraction thereof, interest of 3 percent added.

Charles Bain, Jr. made this motion and was seconded by Beth McIntyre. Motion carried 4-0

4. **Regular Reports**

The minutes for the July meeting were presented by the clerk.

A motion was made by Beth McIntyre and seconded by Gerald Gendron to approve the minutes of the July 2022 Re-Organizational meeting. Motion carried 4-0.

5. **Financial Reports**

The Treasurer Reports for June 2022 and July 2022 were presented by the Treasurer.

A motion was made by Beth McIntyre and seconded by Gerald Gendron to accept the Financial Reports for June 2021 for the following accounts:

Consolidated Fund Account in the amount of	\$2,781,521.64
Unemployment Insurance Account in the amount of:	\$16,102.25
Capital Fund Account in the amount of:	\$400,571.61
Repair Fund Account in the amount of:	\$50,154.73
Tax Certiorari Account in the amount of:	\$10,015.25

Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to accept the Financial Reports for July 2022 for the following accounts:

Consolidated Fund Account in the amount of	\$2,684,575.63
Unemployment Insurance Account in the amount of:	\$16,102.93
Capital Fund Account in the amount of:	\$400,571.61
Repair Fund Account in the amount of:	\$50,154.73
Tax Certiorari Account in the amount of:	\$10,015.51

Motion carried 4-0

*Charles Bain, Jr. made a motion and seconded by Beth McIntyre to accept warrant #50 for June 2022 in the amount of \$22,366.00 Motion carried 4-0

*Beth McIntyre made a motion and seconded by Gerald Gendron to accept warrant #52 for June 2022 in the amount of \$290,656.23. Motion carried 4-0

*Gerald Gendron made a motion and seconded by Charles Bain, Jr. to accept payroll warrant for June 2022 in the amount of \$144,217.94. Motion carried 4-0

*Beth McIntyre made a motion and seconded by Gerald Gendron to accept warrant # 2 for July 2022 in the amount of \$30,454.74. Motion carried 4-0

*Gerald Gendron made a motion and seconded by Charles Bain, Jr. to accept warrant # 4 for July 2022 in the amount of \$45,409.45. Motion carried 4-0

*Beth McIntyre made a motion and seconded by Gerald Gendron to accept payroll warrant for July 2022 in the amount of \$ 25,149.38 Motion carried 4-0

6. Correspondence –

Board members received the summer 2022 NYSIR Legal Digest.

7. Reports and Recommendations of the Superintendent of Schools

Superintendent Boucher advised the board that the Library Consultant has updated the library with 1,000 new books along with a new library system for checking out books. Painting the trim of the building is in process, replacing the roof is in the beginning stages. There is teacher movement for the 2022-2023 school year. The previous prek/k teacher is now in 2nd grade and the 2nd grade teacher is now in prek/k.

8. Executive Session- Gerald Gendron made a motion and was seconded by Beth McIntyre to enter into Executive session for the medical, financial, credit, or employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation at 6:39 p.m. Motion carried 4-0

Charles Bain, Jr. made a motion and seconded by Beth McIntyre to return to Public Session at 8:19 p.m. Motion carried 4-0

9. District Issues/Operations

9.1 Rate of Pay for Substitutes- after discussion, Charles Bain, Jr. made a motion and seconded by Beth McIntyre to increase all substitute position by \$5.00 from the current pay rate effective 9/6/2022. Motion carried 4-0

9.2 Resignation of Ms. Sarah Gebo- Ms. Gebo sent a letter advising the District that she is resigning from her Elementary Teaching position at Putnam Central School effective July 25, 2022. Gerald Gendron made a motion and seconded by Beth McIntyre to accept Ms. Sarah Gebo's resignation effective July 25, 2022. Motion carried 4-0

9.3 Resignation of Ms. Kristen Parker- Ms. Parker sent a letter advising the District that she is resigning from her position as the Physical Education at Putnam Central School effective August 7, 2022. Charles Bain, Jr. made a motion and seconded by Gerald Gendron to accept Ms. Kristen Parker's resignation effective August 7, 2022. Motion carried 4-0

9.4 Appointment of Ms. Emily Brockway- After discussion, Gerald Gendron made a motion and seconded by Beth McIntyre to appoint Ms. Emily Brockway to a four (4) year probationary teaching position in the Tenure Area of Elementary Teacher effective September 6, 2022. Teaching salary will be Step 1 in the teaching salary schedule of the Teacher's contract. Motion carried 4-0

9.5 Appointment of Ms. Sydney Clark – After discussion, Gerald Gendron made a motion and second by Charles Bain, Jr. to appoint Ms. Sydney Clark to a four (4) year probationary teaching position in the Tenure Area of Elementary Teacher effective September 6, 2022. Teaching salary will be Step 1 in the teaching salary schedule of the Teacher's contract. Motion carried 4-0

9.6 Appointment of Mr. Daniel Polsin- After discussion, Beth McIntyre made a motion and seconded by Gerald Gendron to appoint Mr. Daniel Polsin to a four (4) year probationary teaching position in the Tenure Area of Physical Education effective September 6, 2022. Teaching salary will be Step 2 in the teaching salary schedule of the Teacher's contract. Motion carried 4-0

9.7 Appointment of Speech Pathologist- After discussion, Beth McIntyre made a motion and seconded by Charles Bain, Jr. to appoint Kelly Brophy as the district's speech pathologist for the 2022-2023 school year. Motion carried 4-0

9.8 District Clerk, Kim Brown advised the Board that the oath of office's have been received from Jamie O'Dell, Treasurer; Chelsey Glenny, Deputy Treasurer; Jane Robinson, Internal Claims Auditor; Kim Brown, District Clerk; Darlene Kerr; Tax Collector and Gerald Gendron, Vice President of the Board of Education prior to July 31, 2022.

9.9 Transportation Contract –District has received extension transportation contract for the 2022-2023 school year from Durrin Inc. in the amount of \$211,869.00. After discussion, Charles Bain, Jr. made a motion and seconded by Gerald Gendron to accept the extension transportation contract from Durrin Inc. to provide transportation for the 2022-2023 school year. Motion carried 4-0

9.10 The District has received the information on the price for the adult breakfasts. After discussion, Charles Bain, Jr. made a motion to set the price at \$2.60 for adult breakfast for the 2022-2023 school year and seconded by Gerald Gendron. Motion carried 4-0

10. **Curriculum & Instruction** - None

11. **Old Business** -None

12. **New Business**

Charles Bain, Jr. made a motion and seconded by Gerald Gendron to approve the addendum of the Confidential Secretary for the 2022-2023 school year. Motion carried 4-0

Beth McIntyre made a motion and seconded by Charles Bain, Jr. to approve the contract extension of Superintendent, Matthew Boucher by addendum. Motion carried 4-0

13. **Adjournment** – A motion was made to adjourn by Beth McIntyre and seconded by Gerald Gendron at 8:35 p.m. Motion carried 4-0.

Respectfully Submitted,

Kim Brown
School District Clerk