

**Putnam Central School
Board of Education Meeting**

DATE: December 15, 2015

DRAFT

TYPE OF MEETING: Regular

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Charles Bain, Jr.; Jodie Bruce; Gerald Gendron; Kristie Watrous

OTHERS PRESENT: Matthew Boucher, Superintendent; Judith Forgette, Treasurer; and
Kim Brown, District Clerk

Call to Order

The meeting was called to Order by President, Charles Bain, Jr. at 6:30 p.m.

Public Participation

Dr. Mark Davey, District Superintendent of Champlain Valley Educational Services addressed the Board. He advised that 15 out of 17 school district have representation on their board and that there are currently 600 students in total enrolled in the CTE tech programs. The Champlain Valley Educational Services have undergone changes: have a new Special Education Director; have 2 new principals and a new Assistant Superintendent. Dr. Davey introduce Mr. Richard Malaney, CVES Board Member from Putnam Station; Dr. Grace Stay, who is the Principal at the CV-TEC Mineville Branch Campus along with 2 former Putnam Central School students who currently attend a CV-TEC program: Michael Fitzgerald, Jr. and Dalton Granger. Michael is attending the Construction Trades program and Dalton is attending the Natural Resources program. Both students spoke about the programs they attend. Dr. Davey advised that there are 6 programs taught at the Mineville location and 1 program taught in Ticonderoga.

Regular Reports

The minutes for the October meeting were presented by the clerk for October. A motion was made by Jodie Bruce and seconded by Kristie Watrous. Motion carried 4-0

The minutes for the November meeting were presented by the clerk for November. A motion was made by Gerald Gendron and seconded by Kristie Watrous. Motion carried 4-0

Treasurer's Report

The treasurer's reports were present by the Treasurer.

A motion was made by Gerald Gendron and seconded by Jodie Bruce to approve the November Treasurer's report. Motion carried 4-0

A motion was made by Jodie Bruce and seconded by Kristie Watrous to approve the October Treasurer's report. Motion carried 4-0

Gerald Gendron made the motion and seconded by Jodie Bruce to approve the November warrant in the amount of \$67,141.79. Motion carried 4-0

Jodie Bruce made the motion and seconded by Gerald Gendron to approve the December warrant in the amount of \$31,312.52. Mrs. Forgette advised the board that the internal auditor has not yet approved the supplemental warrant for December. Motion carried 4-0

Correspondence

Board members received November NYSIR newsletter.

Reports and recommendation of the Superintendent of Schools

Mr. Boucher reported on the Common Core/Teacher Evaluation. Governor formed a Task Force and recommendation of this group was to slow down the common core. He also advised that the T1 line is maxed out for the districts' internet service. He advised that the district has 3 companies (Verizon; Corner Stone and Twin State) providing service so that the district is equipped with internet. He advised that the district will be adding another T1 line and that fiber is needed for service. He will be contact with the Town of Putnam to hopefully speed up the process in obtaining fiber service. He would like to have a plan in place to see were the district needs to be in 5 year/10years as far as the technology aspect of the district. He also advised that students in grades 4, 5 and 6 will be becoming involved with "coding" upon return from Christmas break. He will be working with Mr. Hamm with this. There will be a different set up for the Christmas Concert this year. Mrs. Harder has worked hard to present a quality performance again this year and that there will be 3 high school students here the night of the concert to help set up to earn hours for their senior project. Student at Putnam School recently received sweatshirts from the Jimmer Fredette Foundation and the PTO is handling the Christmas activities (Santa/cookies and gifts to the students).

District Issues/Operations

Energy Bids-district received 2 bids. Bid was awarded to Avery. Contract was not received prior to this Board of Education meeting.

Appointment of Custodian-tabled until after Executive Session

Resignation of Speech Pathologist-Theresa White submitted her resignation effective November 27, 2015. Gerald Gendron made a motion and seconded by Kristie Watrous to accept Theresa White's resignation. Motion carried 4-0

Appointment of Speech Pathologist- Upon the recommendation of Mr. Boucher, Jodie Bruce made a motion and seconded by Gerald Gendron to appoint Laura McDaniel as a Speech Pathologist effective November 30, 2015 at a rate of \$75.00 per hour. Motion carried 4-0

Appointment of Account Clerk-Upon the recommendation of Mr. Boucher, Jodie Bruce made a motion and seconded by Gerald Gendron to appoint Christine Trudeau as Account Clerk through the end of June 2016. Motion carried 4-0

Appointment of Occupational Therapist-Upon the recommendation of Mr. Boucher, Jodie Bruce motion a motion and seconded by Kristie Watrous to appoint Sarah LaPointe as Occupational Therapist at a rate of \$90. per hour, retro-active to October 22, 2015. Motion carried 4-0

Independent Audit-Mrs. Forgette dispersed the Independent Audit completed by Telling & Associates, CPA, PC to the Board members for review.

Appointment of Temporary Tax Collector-Upon recommendation of Mr. Boucher, Gerald Gendron made a motion and was seconded by Kristie Watrous to appoint Mary Jane Dedrick as Temporary School Tax Collector who has been working with the current tax collector. Motion carried 4-0

Curriculum & Instruction

Mr. Boucher reported that things are running smoothly.

Old Business

Mr. Boucher reported that he is still working on the policy book

New Business

The district has received 2 correction for tax refunds. Mrs. Forgette advised the Board of Education that one correction was for an age exemption correction with no refund involved and the other is a Level 3 communications.

Upon recommendation from the Director of Washington County Real Property Tax Services, Gerald Gendron made a motion and seconded by Jodie Bruce to approve the correction of the age exemption and there is no amount due to the taxpayer. Motion carried 4-0

Upon recommendation from the Director of Washington County Real Property Tax Services, Kristie Watrous made a motion and seconded by Jodie Bruce to approve the Level 3 Communications correction for the 2013-14 school tax refund of \$5,126.70 involving a clerical error. The refund will be paid out of the Tax Certiorari fund. Motion carried 4-0

President Charles Bain, Jr., addressed the Board of Education about starting a facility plan (different from the districts facility plan) consisting of 2 Board of Education members; 2 teachers and 2 community members. This will address the district "moving forward" plan.

Executive Session

A motion was made by Jodie Bruce and seconded by Gerald Gendron to enter into executive session at 7:44 p.m. to discuss personnel issue. Motion carried 4-0

A motion was made by Gerald Gendron and seconded by Kristie Watrous to come out of Executive Session at 8:36 p.m. Motion carried 4-0

A motion was made by Gerald Gendron and seconded by Jodie Bruce to appoint James Forbes as temporary custodian until June 30, 2016. Motion carried 4-0

Adjournment

A motion to adjourn was made by Jodie Bruce and seconded by Kristie Watrous at 8:38 p.m. Motion carried 4-0

Respectfully submitted,

Kim Brown
District Clerk