

Putnam Central School

Employment Application

Date: _____

POSITION PREFERENCE

Teaching _____

Substitute Teaching _____

Non-Teaching _____

PERSONAL INFORMATION

Name _____

Address: _____

_____ Tel: _____

Mailing Address (if different): _____

Social Security Number: _____ Retirement Number: _____

Are you a U.S. Citizen? Yes ___ No ___ If no, have you filed a declaration of intention to become a citizen? Yes ___ No ___

Have you ever been convicted of a crime? Yes ___ No ___ If yes, please explain.

CERTIFICATION/LICENSE

I hold the New York State Teaching/Administrative Certificate(s) described below: (provide copies)

	AREA	DATE
Permanent	_____	_____
Provisional	_____	_____
Certificate of Qualification	_____	_____

If you do not have a New York State Teaching Certificate, have you made application for one?
Yes ___ No ___

Other licenses held: type and issuing authority _____

TEACHING EXPERIENCE

Most recent experience first. Include any substitute or part time teaching.

Dates Employed	Employers Name & Address	Specific Nature of Position	Reason for Leaving
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OTHER WORK EXPERIENCE

Date Employed	Employers Name & Address	Specific Nature of Position	Reason for Leaving
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TENURE STATUS

Were you ever appointed on tenure in a public school district in New York?
Yes _____ No _____

If yes, please complete the following:

Tenure Area _____ Effective Date _____

Were you ever dismissed from the school district conferring tenure pursuant of Education Law section 3020-a? Yes _____ No _____

Name & Address of school district where tenure was granted:

EDUCATIONAL PREPARATION

Name & Location Of School	Dates Attended	High School Nature of Studies	Degree	Date Granted
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COLLEGE (UNDERGRADUATE)

Name & Location of School	Nature of Studies	Did you graduate?
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COLLEGE (GRADUATE)

Name & Location of School	Nature of Studies	Did you graduate?
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VOCATIONAL/TECHNICAL/TRADE

Name & Location of School

PROFESSIONAL AND SCHOLASTIC ORGANIZATIONS, MEMBERSHIPS, HONORS
(Exclude organization, the name of character of which indicates the race, creed, color or national origin of its members)

OTHER SKILLS AND ABILITIES
(Examples: coaching, ability to sign)

REFERENCES

List four individuals having personal knowledge of your professional training, ability, experience and personal character. Include the name, address, and telephone number of your last supervisor.

<u>Name</u>	<u>Position</u>	<u>Address & Phone Number</u>
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PLACEMENT FOLDER MAY BE SECURED FROM: (Name and Address)
