

**Putnam Central School  
Board of Education Meeting**

**DRAFT**

**DATE:** May 16, 2023

**TYPE OF MEETING:** Regular meeting

**PLACE OF MEETING:** 6<sup>th</sup> grade classroom

**MEMBERS PRESENT:** Jodie Bruce; Gerald Gendron; Beth McIntyre; Carol Koehler and Charles Bain, Jr.

**OTHERS PRESENT:** Matthew Boucher, Superintendent and Kim Brown, District Clerk; Dr. Mark Davey; and Alexis Harrington

**Call to Order**

The meeting was called to order by President, Jodie Bruce at 6:32 p.m.

**Public Participation**

Dr. Mark Davey of CVES presented each person in attendance at the board meeting, a CVES Services Summary packet for the District. Included in the packet was a CVES Fact Sheet (which shows the new logo of CVES); CV-TEC; RISE Center for Success (Special Education Services and S3 (School Support Services). He talked about each section included in the packet. He encourage the Board members to visit the CV-TEC in Mineville. After the presentation, the Board members thanked Dr. Davey for visiting and his presentation.

**Regular Report**

The minutes of the April 2023 meeting and the Budget Hearing held on May 2, 2023 were presented by the clerk. A motion was made by Beth McIntyre and seconded by Gerald Gendron to accept the April Board minutes as presented. Motion carried 5-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to accept the Budget Hearing minutes as presented. Motion carried 5-0

**Financial Reports**

The Treasurer's reports for April were presented.

A motion was made by Gerald Gendron and seconded by Charles Bain, Jr. to accept the Financial Reports for April 2023 for the following accounts:

Consolidated Fund Account in the amount of:	\$3,463,028.15
Repair Fund Account in the amount of:	\$50,173.56
Unemployment Insurance Fund Account in the amount of:	\$16,108.29
Capital Fund Account in the amount of:	\$800,822.83
Tax Certiorari Account in the amount of:	\$10,017.79

Motion carried 5-0

A motion was made by Beth McIntyre seconded by Gerald Gendron to accept AP Warrant#39 for April 2023 in the amount of \$2,619.91 Motion carried 5-0

A motion was made by Beth McIntyre and seconded by Charles Bain, Jr. to accept the AP Warrant #41 for April 2023 in the amount of \$4,754.15. Motion carried 5-0

A motion was made by Gerald Gendron and seconded by Carol Koehler to accept the PR Warrant for April 2023 in the amount of \$67,811.75. Motion carried 5-0

### **Correspondence**

Letter received from Darlene Kerr expressing interest to continue as school tax collector for the Putnam Central School District for the 2023-2024 school year.

Letter received from Kim Brown expressing interest to continue as District Clerk for the Putnam Central School District for the 2023-2024 school year.

After discussion, a motion was made by Beth McIntyre and seconded by Carol Koehler to appoint Darlene Kerr as Tax Collector for the 2023-2024 School Year. Motion carried 5-0

After discussion, a motion was made by Charles Bain, Jr. and seconded by Beth McIntyre to appoint Kim Brown as District Clerk for the 2023-2024 School Year. Motion carried 5-0

NYSIR newsletter distributed to the Board Members.

Letter received from St. Mary's School of Ticonderoga advising that they will be closing after the 2022-2023 school year.

### **Reports and Recommendation - none**

### **District Issues/Operations**

2023-2024 School Calendar – The proposed school calendar for the 2023-2024 was distributed. After discussion, Gerald Gendron made a motion to accept the proposed 2023-2024 school calendar and was seconded by Carol Koehler. Motion carried 5-0

Payroll Dates for the 2023-2024 school year. Beth McIntyre made a motion and seconded by Gerald Gendron to approve the payroll dates as presented for the 2023-2024 school year. Motion carried 5-0

Consultant Librarian and Speech Pathologist- Beth McIntyre made a motion and seconded by Charles Bain, Jr. to appointment Katelyn Dirga as Consultant Librarian for the 2023-2024 school year. Motion carried 5-0  
Gerald Gendron made a motion and seconded by Charles Bain, Jr. to appoint Kelly McGraw-Brophy as the District's Speech Pathologist for the 2023-2024 school year. Motion carried 5-0

Results of the CVES Budget Vote/Board member election- The CVES Budget was approved by all districts and the following were elected as Board Members: Leisa Boise; Dina Garvey; Ed Marin; Bruce Murdock; Emily Reynolds Bergh and Ed Webbinaro.

2023-2024 Reserve Plan- Tabled until June meeting.

### **Curriculum & Instruction**

Mr. Boucher advised the Board that the NYS Testing for grades 3-6 is now completed and the Staff will be administering Terra Nova tests to students in grades 3-6 soon.

### **Special Education**

Upon the recommendation of Superintendent Matthew Boucher, Charles Bain, Jr. made a motion and seconded by Beth McIntyre to approve the CPSE/CSE recommendations for the 2023-2024 school year.  
Motion carried 5-0

### **Old Business -** Flag Pole

### **New Business**

Mr. Boucher advised the board that he may recommend the possibility of having a Resource Office; He is also looking to have a 10 year facilities plan; and has received a quote for Security changes (camera(s); monitors) for \$108,000. Spoke with company about reducing cost and cost was reduced to \$88,000. Still in negotiating pricing.

### **Executive Session**

Gerald Gendron made a motion and seconded by Beth McIntyre to enter into Executive Session at 7:30 p.m. for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. Motion carried 5-0

At 7:42 p.m. A motion was made by Charles Bain, Jr. and seconded by Gerald Gendron to come out of Executive Session. Motion carried 5-0

As there is no further business to be conducted, a motion was made to adjourn by Beth McIntyre and seconded by Carol Koehler at 7:45 p.m. Motion carried 5-0

Respectfully submitted,

Kim Brown  
District Clerk