

**PUTNAM CENTRAL SCHOOL DISTRICT
PUTNAM STATION, NEW YORK
2016-2017
Proposed Budget**

Budget Hearing: May 10, 2016 at 6:30 P.M.

**VOTING ON:
PROPOSED BUDGET
ONE SEAT ON THE BOARD OF EDUCATION**

**VOTING WILL TAKE PLACE ON MAY 17, 2016
1:00 P. M. to 8:00 P.M.**

**Additional Information Available upon Request At
Putnam Central School
Monday-Friday 8:00 A.M.- 2:00 P.M.**

• SECTION I: ADMINISTRATIVE BUDGET

- **Board Of Education** The Board of Education is the governing body of the District with the responsibility to establish policies at the local level to fulfill the requirements set forth in the New York State Education Law and the Commissioner's regulations. The Board is the caretaker of all physical assets and is responsible for all contractual commitments of the District. The Board sets policy for the administration to carry out the day-to-day operation of the District.
- Board of Education contractual expenses include expenses incurred by members of the Board to attend Board Meetings held by the Essex County School Board Association, as well as New York State School Board Association. This category also includes the cost of updating our policy handbook. Supplies include: letterhead, envelopes, minute books, and postage.
- District Meeting expenses include the cost of Election Tellers and advertising for the Annual Meeting.

Administrative

	2015-16	2016-17
BOARD OF EDUCATION		
Contractual Expense	2230	2230
District Clerk Salary	5064	5064
District Clerk Contractual	500	2000
Materials and Supplies	350	350
District Meeting	750	750

Central Office Administration

- Salary and benefits for staff including those of the Superintendent, Administrative Assistant, Secretary, Substitute Secretary, Treasurer, Tax Collector, and Account Clerk.
- Office equipment for the central office.
- Contractual Expenses include membership dues, conferences, mileage, computer software updates, processing of the tax roll, maintenance and repairs of equipment.
- An annual financial audit is mandated by New York State. An additional expense has been added for tracking inventory.
- Materials and Supplies include postage, paper, envelopes, and general office supplies.
- Under new state regulations, legal expenses must be budgeted under both the Administrative Budget and the Program Budget as appropriate.

- **Special Items**

- Unallocated Insurance includes Multi-Peril Insurance (fire & liability) Boiler Insurance, Errors and Omissions, and a Student Accident Policy.
- School Association Dues enable the School District to belong to professional organizations including the New York School Boards Association, Essex County School Boards Association and the Capitol Area School Development Association.
- The B.O.C.E.S. Administration Charge represents the School District share of maintaining a District Superintendent's Office. The BOCES Capital Expense includes expenditures for rental of classroom and office space.

Central office	<u>2015-16</u>	<u>2016-17</u>
Salaries	224325	234880
Equipment	4000	4000
Contractual Expense	8000	8000
Audit Contractual	6200	9200
Materials and Supply	8500	8500
Legal	3500	3500
Employee Retirement	13395	13395
Teacher Retirement	19057	18564
Social Security	17221	17356
Workers Compensation	985	985
Employee Health Insurance	54509	59869
Retiree Health Insurance	11208	18575
Unallocated Insurance	10307	10794
School Association Dues	3200	3200
BOCES Administration Charge	18702	22641
BOCES Capital Expense	1950	2797
Total Administrative	428953	446650

SECTION II: PROGRAM BUDGET

- Salaries PreK-6 include the salaries of classroom teachers, physical education/science teacher, a part time special education teacher, and a part time library/media specialist. Other Instructional includes a teaching assistant, 1.5 teacher aids and substitute teaching salaries. A new category has been added to support an intramural sports program.
- Equipment includes the costs for classroom supplies that can be used over an extensive time frame and costs in excess of \$200.
- Contractual expense for the teaching staff includes staff development for teachers, 1/2 of the service contract for the copier, repairs to classroom equipment, and lease of musical instruments.
- Basic classroom supplies are budgeted to maintain a quality educational program.
- Tuition for 7-12 students attending Ticonderoga Central School is based on the Seneca Falls Formula. We estimate ~40 students will be attending Ticonderoga for the 2016-2017. Tuition expense has been divided between regular education and special education. The estimated tuition rate for regular education students for the 2015-2016 was \$ 16,440 per student. The special education estimated tuition rate was \$ 31,815 per student.
- Textbooks (partially State Reimbursed) are being purchased to replace outdated books. New York State mandates we purchase textbooks for Putnam students attending St. Mary's.
- First aid supplies and supplies needed to conduct annual physicals for the district.

- B.O.C.E.S. Services (cost for most services are reimbursed at the rate of 36%) they provide us with a Speech Therapist, School Psychologist, Computer technician, maintenance of high speed internet access lines, support for our accounting software and several other needed services.
- B.O.C.E.S. Tuition and Handicapped Tuition are for special education services not available in our district.
- Extra-curricular contractual expense is budgeted for educationally related services such as coordinating and publishing the yearbook, newsletter, Intramural Sports and the services of the Title I coordinator. Expenses of printing and mailing the district newsletter are also included in this category.
- Under new state regulations, legal expenses must be budgeted under both the Administrative Budget and the Program Budget as appropriate.
- Health Services includes a contract with the Hudson Headwater Health Network. Materials and Supplies include the cost of first aid supplies and supplies needed to conduct annual physicals for the district.

Program	2015-16	2016-17
Classroom Teaching Salaries Prek-6	423173	453910
Intramural Sports Program	3550	3550
Equipment	11647	11674
Materials and Supplies	11190	11190
Contractual Expense	9500	9500
Textbooks	10067	10067
Tuition 7-12 Ticonderoga	689954	660454
Tuition 7-12 S.E. Ticonderoga	95445	82274
BOCES Services	85000	92000
Extra-curricular	2980	2980
Legal	3500	3500
Special Education Contractual	52,000	52,000
Special Education Tuition	37,000	37,000
Library and Audio Visual	2,000	2,000

	<u>2015-16</u>	<u>2016-17</u>
Health Services		
Contractual Expense	2300	2300
Materials and Supplies	300	300
EMPLOYEE BENEFITS		
Employees' Retirement	1255	1255
Teachers Retirement	60335	60189
Social Security	34809	34727
Workers' Compensation	1922	1922
Medical Insurance	132543	150146
Retiree Medical Ins	24727	28100
Transfer to School Breakfast	7000	9000

	<u>2015-16</u>	<u>2016-17</u>
Transportation		
Contractual Expense	144894	147106
Insurance	1392	1392
Occupational Education Transportation	3000	3000
Driver Contractual	5000	5000
Maintenance	3800	3800
Total Program	1,860,310	1,880,333

- SECTION III: CAPITAL BUDGET

- Operation And Maintenance

- The cost of the operation and maintenance of the physical property of the School District is included in this category.
- Equipment includes the cost of any needed equipment to maintain the building.
- Salaries include maintenance personnel and substitute custodian.
- Contractual expenses include fuel oil, electricity, telephone, general repairs to the building, furnace repairs, maintenance agreement for the alarm system, fire inspection and summer cleaning.
- Supplies include cleaning materials, waxes, light bulbs, and paper products.

	<u>2015-16</u>	<u>2016-17</u>
CAPITAL		
Operation and Maintenance		
Salaries	41041	41041
Equipment	8000	8000
Contractual Expense	65000	72000
Materials and Supplies	9980	11050
Social Security	3140	3140
Workers Compensation	1202	1202
Medical Insurance	14283	14283
Medical Retiree	11208	13708
Employee Retirement	8290	8290
Total Capital	162144	172714

• Summary of Estimated Revenues	Approved 2015-16	Estimated for 2016-17
• Surplus Money From Previous year	349748	600000
• Interest on Investments	2500	2500
• Interest on Returned Checks	4500	4500
• Unclassified Revenue	8500	8500
• Gross State Aid	114216	114216
• State Aid BOCES	21636	21636
• VLT Lottery Grant	15435	15435
• Textbook Aid	2707	2707
• Public & Private Excess Cost Aid	32273	34110
• High Tax Aid	140955	140955
• Total Estimated Revenues Other		
• Than Property Taxes	692,470	944,559

- **Property Taxes for School Year**

	<u>2015-16</u>	<u>2016-17</u>
• Total General Fund	2,451,407	2,499,697
• Amount To Be Raised By Taxes	1,758,973	1,555,138

- It is estimated that the overall spending plan is an increase of 1.97% and that the tax levy **decrease** by 11.59%.