

**PUTNAM CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING**

DRAFT

**DATE:** September 15, 2020

**TYPE OF MEETING:** Regular

**PLACE OF MEETING:** Putnam Central School

**MEMBERS PRESENT:** Jodie Bruce; Gerald Gendron; Carolyn Andersen;  
and Beth McIntyre

**OTHERS PRESENT:** Matthew Boucher, Superintendent and Kim Brown, District  
Clerk

1. **Call to order**

The meeting was called to order by Vice President, Jodie Bruce at 6:30 p.m.

2. **Public Application for Participation-** None

3. **Regular Reports**

The minutes for the August meeting were presented by the clerk.

A motion was made by Gerald Gendron and seconded by Carolyn Andersen to approve the minutes of the August 2020 meeting as presented. Motion carried 4-0.

4. **Financial Reports**

The Treasurer Reports were presented.

A motion was made by Beth McIntyre and seconded by Carolyn Andersen to accept the Financial Reports for August 2020 for the following accounts:

Consolidated Fund Account in the amount of:	\$1,796,187.61
Repair Fund Account in the amount of:	\$50,104.63
Unemployment Insurance Fund Account in the amount of:	\$16,087.57
Capital Fund Account in the amount of:	\$100,295.79
Tax Certiorari Account in the amount of:	\$10,609.02

Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Gerald Gendron to accept Warrant #0007 in the amount of \$3,584.41. Motion carried 4-0

A motion was made by Carolyn Andersen and second by Beth McIntyre to accept Warrant #0008 in the amount of \$24,173.51. Motion carried 4-0

A motion was made by Gerald Gendron and seconded by Beth McIntyre to accept Warrant #0009 in the amount of \$500.00. Motion carried 4-0

A motion was made by Carolyn Andersen and seconded by Gerald Gendron to accept PR Warrant for August 2020 in the amount of \$22,512.64. Motion carried 4-0

5. **Correspondence** - None

6. **Reports and Recommendations of the Superintendent of Schools**

Mr. Boucher advised the Board that the district has received the “hot spots”. Will be ready to be distributed to our high school students to help with data next week for remote learning.

7. **District Issues/Operations**

7.1 Part-time Cleaner. Mr. Boucher advised the board that the district needs a part time cleaner (2-3 hours weekdays after school) for the daily afterschool cleaning. Meredith Sweeney has express interest. Current Custodian has a full day. Beth McIntyre made a motion and seconded by Gerald Gendron to appoint Meredith Sweeney to part time after school cleaner. Rate of pay will be \$18.00 per hour. Motion carried 4-0

7.2 Tax Levy

#### **RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY**

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2020 - 2021 school year a sum not to exceed \$1,957,686.00;

THEREFORE, BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Putnam	\$288,835,063.00.	97.5%	\$1,913,583.17
Dresden	\$156,369.00.	42%	\$2,405.08
Ticonderoga	\$6,437,574.00	100%	\$41,586.23
			\$111.52* chargebacks Washington County
TOTALS	\$295,429,006.00.	XXX	\$1,957,686.00

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be

affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2020 and end November 8, 2020 giving the tax warrant an effective period of 48 days at the expiration of which time the

tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1<sup>st</sup> month free period,

2<sup>nd</sup> month interest of 2 percent added,

3<sup>rd</sup> month or fraction thereof, interest of 3 percent added.

Beth McIntyre made this motion and was seconded by Carolyn Andersen. Motion carried 4-0

7.3 Appointment of Counselor. Upon the recommendation of the Superintendent, Matthew Boucher, Beth McIntyre made a motion and seconded by Gerald Gendron to appoint Tammy Wojewodzic as Counselor for the 2020-2021 school year at the previous rate (70.00 per hour) plus mileage. Motion carried 4-0

7.4 Appointment of Soccer Coach. John Remington express interest as the Soccer Coach. Upon the recommendation of Superintendent Matthew Boucher, Gerald Gendron made a motion and seconded by Beth McIntyre to appoint John Remington as soccer coach for the 2020-2021 school year. Stipend is per Teacher Contract. Motion carried 4-0

7.5 Request for transportation to non-public schools- Carolyn Andersen made a motion and seconded by Gerald Gendron to approve the request from parent for transportation to St. Mary's School in Ticonderoga for the 2020-2021 school year: Scyler Mosier. Motion carried 4-0

7.6 Adoption of Revised Retention and Distribution Schedule. The Board of Education adopt the following Resolution:

**RESOLVED**, By the Putnam Central School District, New York, that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for used by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A;

- (a) Only those records will be disposed of that are described in Retention and Disposition Schedule for new York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Gerald Gendron made a motion and seconded by Beth McIntyre. Motion carried 4-0

7.7 Reopening Guidelines. Mr. Boucher advised Board the reopening guidelines have been updated. Beth McIntyre made a motion and seconded by Gerald Gendron to accept the updates. Motion carried 4-0

7.8 Appointment of Testing Coordinator- Meredith Sweeney expressed interest. Upon recommendation of Superintendent Matthew Boucher, Beth McIntyre made a motion and seconded by Gerald Gendron to appoint Meredith Sweeney as Testing Coordinator for the 2020-2021 School Year. Stipend per Teacher Contact. Motion carried 4-0

8. **Curriculum & Instruction**

Mr. Boucher advised the Board working on google classroom and having chrome books available to each student in the event of closing school and going to remote learning.

9. **Special Education**- None

10. **Old Business** - None

11. **New Business** - None

12. **Executive Session** – None

13. **Adjournment** – A motion was made to adjourn by Beth McIntyre and seconded by Gerald Gendron at 7:40 p.m. Motion carried 4-0.

Respectfully Submitted,

Kim Brown  
School District Clerk