

**Putnam Central School
Board of Education Meeting**

DRAFT

DATE: April 28, 2026

TYPE OF MEETING: Regular

PLACE OF MEETING: Putnam Central School

MEMBERS PRESENT: Alexis Harrington; Beth McIntyre; and Carol Koehler

OTHERS PRESENT: Matthew Boucher, Superintendent and Kim Brown, District Clerk
E. J. Conzola (Dr. Mark Davey & Dr. Eric Bell)

Dr. Mark Davey & Dr. Eric Bell from CVES Educational Center gave a programs and services update and facilities expansion progress. They gave an overview of Putnam’s use of CVES services cost for the 24-25 school year. They distributed a folder with all this information to each person in attendance of this meeting.

Call to Order

The meeting was called to order by President, Alexis Harrington at 6:55 p.m.

Public Participation - None

Regular Report

The minutes of the March meeting were presented by the clerk. A motion was made by Beth McIntyre and seconded by Carol Koehler to accept the minutes as presented. Motion carried 3-0.

Financial Reports

Treasurer’s Report – The Treasurer’s Reports were presented.

A motion was made by Carol Koehler and seconded by Beth McIntyre to accept the Financial Reports for March 2026 for the following accounts:

Consolidated Fund Account in the amount of:	\$3,967,026.46
Capital Fund Account in the amount of:	\$1,302,603.78
Repair Fund Account in the amount of:	\$50,248.86
Unemployment Insurance Fund Account in the amount of:	\$16,132.47
Employee Benefit Accrued Liability Reserve in the amount of:	\$50,050.93
Tax Certiorari Account in the amount of:	\$10,026.63

Motion carried 3-0

A motion was made by Carol Koehler and seconded by Beth McIntyre to accept AP Warrant #35 for March 2026 in the amount of \$46,707.71 Motion carried 3-0

A motion was made by Beth McIntyre and seconded by Carol Koehler to accept the AP Warrant #37 for March 2026 in the amount of \$90,801.54. Motion carried 3-0

A motion was made by Carol Koehler and seconded by Beth McIntyre to accept Payroll Warrant for March 2026 in the amount of \$72,950.43 Motion carried 3-0

Correspondence – Save the Date for the NYSSBA Area 6 Dinner being held on October 8, 2026 at the Malone Golf Club.

Superintendent Reports and Recommendations- None

District Issues/Operations

*Old Ballots-Beth McIntyre made a motion and seconded by Carol Koehler to destroy the ballots from the 2025 school budget vote/school election. Motion carried 3-0

*CVES-Administrative Budget Vote/Board Member Election

RESOLUTION FOR ELECTION OF BOARD MEMBERS:

It is resolved that the Board of Education of the Putnam School District cast one vote for Leisa Boise for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. Motion made by Carol Koehler seconded by Beth McIntyre. Vote: 3 yes 0 no

It is resolved that the Board of Education of the Putnam School District cast one vote for Kathy Comins-Hunter for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. Motion made by Carol Koehler seconded by Beth McIntyre. Vote: 3 yes 0 no

It is resolved that the Board of Education of the Putnam School District cast one vote for Ed Marin for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. Motion made by Carol Koehler seconded by Beth McIntyre. Vote: 3 yes 0 no

It is resolved that the Board of Education of the Putnam School District cast one vote for Bruce Murdock for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. Motion made by Carol Koehler seconded by Beth McIntyre. Vote: 3 yes 0 no

It is resolved that the Board of Education of the Putnam School District cast one vote for Emily Reynolds Bergh for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. Motion made by Carol Koehler seconded by Beth McIntyre. Vote: 3 yes 0 no

It is resolved that the Board of Education of the Putnam School District cast one vote for Jason Welch for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. Motion made by Carol Koehler seconded by Beth McIntyre. Vote: 3 yes 0 no

RESOLUTION FOR ADMINISTRATIVE BUDGET VOTE

It is resolved that the Board of Education of the Putnam School District voted to **approve** the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the school year 2026-2027. Motion made by Carol Koehler seconded by Beth McIntyre. Vote: 3 yes 0 no

*Re-organizational Meeting – After discussion regarding the date, Carol Koehler made a motion and seconded by Beth McIntyre to set the date of July 7, 2026 @ 6:30 p.m. Motion carried 3-0

*Tellers for Budget Vote –Budget Vote/School Election Tellers- After discussion, Carol Koehler made a motion and seconded by Beth McIntyre to appoint Mary Jane Dedrick as Chief Election Inspector; Mary Anne Smith and Jennifer Charlton as Election Inspectors for the upcoming Budget vote being held on Tuesday, May 19, 2026 and to set the rate of pay at \$21.00 per hour. Motion carried 3-0

*Acceptance of Property Tax Report Card-The Property Tax Report Card was distributed. After discussion, Beth McIntyre made a motion and seconded by Carol Koehler to accept the Property Tax Report Card. Motion carried 3-0

*Unused snow days – After discussion (there is one snow day to give back), Carol Koehler made a Motion and seconded by Beth McIntyre to approve the “give” back snow day at the end of the school Year. Motion carried 3-0

Curriculum & Instruction – None

Old Business - None

New Business

Clerk advised Board members that only 1 (one) petition was received for the 5 year board member seat which was Nicole Cross for the upcoming Budget Vote. No other petitions received.

Executive Session- None

Adjournment

A motion was made to adjourn by Beth McIntyre and seconded by Carol Koehler at 7:02 p.m. Motion carried 3-0

Respectfully submitted,

Kim Brown
District Clerk