

**PUTNAM CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING**

**DRAFT**

**DATE:** September 15, 2025

**TYPE OF MEETING:** Regular

**PLACE OF MEETING:** Putnam Central School

**MEMBERS PRESENT:** Alexis Harrington, President; Beth McIntyre, Vice President;  
Carol Koehler; and Ashley Denno

**OTHERS PRESENT:** Matthew Boucher, Superintendent & Kim Brown, District Clerk

1. **Call to order**

The meeting was called to order by President, Alexis Harrington at 6:37 p.m.

2. **Public Application for Participation-** None

3. **Regular Reports**

The minutes for the June and August meetings were presented.

A motion was made by Carol Koehler and seconded by Beth McIntyre to approve the minutes of the June 2025 meeting as presented. Motion carried 4-0.

A motion was made by Beth McIntyre and seconded by Carol Koehler to approve the minutes of the August 2025 meeting as presented. Motion carried 4-0.

4. **Financial Reports**

The Treasurer Reports were presented.

A motion was made by Beth McIntyre and seconded by Carol Koehler to accept the Financial Reports for August 2025 for the following accounts:

Consolidated Fund Account in the amount of:	\$3,516,820.11
Unemployment Insurance Fund Account in the amount of:	\$16,126.42
Capital Fund Account in the amount of:	\$1,302,114.96
Repair Fund Account in the amount of:	\$50,230.01
Employee Benefit Accrued Liability Reserve	\$50,032.14
Tax Certiorari Account in the amount of:	\$10,024.86

Motion carried 4-0

A motion was made by Carol Koehler and seconded by Ashley Denno to accept Warrant 2A in the amount of \$69,553.95. Motion carried 4-0

A motion was made by Beth McIntyre second by Carol Koehler to accept Warrant 2B in the amount of \$40,702.25. Motion carried 4-0

A motion was made by Ashley Denno second by Carol Koehler to accept Warrant 2C in the amount of \$39,296.72. Motion carried 4-0

A motion was made by Beth McIntyre and seconded by Ashley Denno to accept PR Warrant for August 2025 in the amount \$60,194.65. Motion carried 4-0

5. **Correspondence** - none

6. **Reports and Recommendations of the Superintendent of Schools**

Mr. Boucher reported that the opening of school is off to a great start.

7. **District Issues/Operations**

7.1 Pricing of Staff Breakfast-recent correspondence from NYS Dept. of Education regarding price of staff breakfast. After discussion, Beth McIntyre made a motion and seconded by Ashley Denno to amend the price of an adult full breakfast price to be \$3.22. (\$3.01 plus .21 tax). Motion carried 4-0

7.2 Capital Reserve-Discussion was about replenishing the Capital Facilities Reserve.

**Resolution #9-15-1:**

**MOTION MADE BY BETH MCINTYRE AND SECONDED BY ASHLEY DENNO to approve the following resolution:**

BE IT RESOLVED, that the Board of Education of the Putnam Central School does hereby approve the transfer of funds from the unallocated fund to Capital Facilities Reserve in the amount of \$300,000. Motion carried 4-0

8. **Curriculum & Instruction** - None

9. **Special Education**- None

10. **Old Business**

Tax Levy-There is a typo on the Resolution to confirm Tax Rolls and Authorize Tax Levy. After discussion, Carol Koehler made a motion and seconded by Beth McIntyre to Correct the Resolution as follows (the corrected amount is in red):

**RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY**

WHEREAS the Board of Education has been authorized by the voters at the Annual School

Meeting to raise for the current budget of the 2025-2026 school year a sum not to exceed \$2,077,080.00;

THEREFORE, BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Putnam	\$296,428,532.	66%	<b>\$2,028,491.65</b>
Dresden	\$1,224,015.	87.99%	\$6,282.76
Ticonderoga	\$9,367,001.	100%	\$42,305.59
TOTALS	\$307,019,548	XXX	\$2,077,080.00

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be

affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2025 and end November 7, 2025 giving the tax warrant an effective period of 40 days at the expiration of which time the tax collector shall make an accounting in writing to the board; AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1<sup>st</sup> month free period,  
2<sup>nd</sup> month interest of 2 percent added,  
3<sup>rd</sup> month or fraction thereof, interest of 3 percent added.

Motion carried 4-0

11. **New Business** - new
12. **Executive Session** – None
13. **Adjournment** – A motion was made to adjourn by Beth McIntyre and seconded by Carol Koehler at 6:58 p.m. Motion carried 4-0.

Respectfully Submitted,

Kim Brown  
District Clerk

