

**Putnam Central School  
Board of Education Meeting**

**DRAFT**

**DATE:** May 19, 2026

**TYPE OF MEETING:** Regular meeting

**PLACE OF MEETING:** Superintendent's Office

**MEMBERS PRESENT:** Alexis Harrington; Beth McIntyre; and Carol Koehler

**OTHERS PRESENT:** Matthew Boucher, Superintendent and Kim Brown, District Clerk;

**Call to Order**

The meeting was called to order by President, Alexis Harrington at 6:31p.m.

**Public Participation** - none

**Regular Report**

The minutes of the April 2026 meeting and the Budget Hearing held on May 12, 2026 were presented by the clerk. A motion was made by Carol Koehler and seconded by Beth McIntyre to accept the April Board minutes as presented. Motion carried 3-0

A motion was made by Carol Koehler and seconded by Beth McIntyre to accept the Budget Hearing minutes as presented. Motion carried 3-0

**Financial Reports**

The Treasurer's reports for April were presented.

A motion was made by Beth McIntyre and seconded by Carol Koehler to accept the Financial Reports for April 2026 for the following accounts:

Consolidated Fund Account in the amount of:	\$4,191,243.57
Repair Fund Account in the amount of:	\$50,248.86
Unemployment Insurance Fund Account in the amount of:	\$16,132.47
Capital Fund Account in the amount of:	\$1,055,341.78
Tax Certiorari Account in the amount of:	\$10,026.88
Employee Benefit Accrued Liability Reserve	\$50,050.93

Motion carried 3-0

A motion was made by Carol Koehler seconded by Beth McIntyre to accept AP Warrant#39 for April 2026 in the amount of \$6,001.47 Motion carried 3-0

A motion was made by Beth McIntyre and seconded by Carol Koehler to accept the AP Warrant #41 for April 2026 in the amount of \$68,498.24. Motion carried 3-0

A motion was made by Beth McIntyre and seconded by Carol Koehler to accept the PR Warrant for April 2026 in the amount of \$70,128.14. Motion carried 3-0

## **Correspondence**

- Letter received from Kim Brown expressing interest to continue as District Clerk for the Putnam Central School District for the 2026-2027 school year.
- Letter received from Jenny Smith expressing interest for the Summer Cleaning position for the Putnam Central school District for the 2026-2027 school year.
- After discussion, a motion was made by Beth McIntyre and seconded by Carol Koehler to appoint Kim Brown as District Clerk for the 2026-2027 School Year. Motion carried 3-0
- After discussion, a motion was made by Beth McIntyre and seconded by Carol Koehler to appoint Jenny Smith as summer cleaner for the 2026-2027 School Year. Motion carried 3-0
- Board members received their copy of the NYSIR News-May 2026 edition.

## **Reports and Recommendation of the Superintendent**

Mr. Boucher advised the board that the end of the 2025-2026 school year is coming to a close. Students will have a field trip and field days coming in June. There are 5 Senior's graduating from Ticonderoga school who have applied for Founder Scholarships.

## **District Issues/Operations**

- Results of the CVES Budget Vote/Board member election- The CVES Administrative Budget was approved by all districts and the following were elected as Board Members: Mrs. Leisa Boise; Mrs. Comins-Hunter; Mr. Ed Marin; Mr. Bruce Murdock, Mrs. Emily Reynolds Bergh and Mr. Jason Welch. Their 3 year terms begin on July 1, 2026,
- ROC (RIC One Risk Operations Center) -Mr. Boucher explained to the Board that he recommends the district authorize the ROC to negotiate Data Privacy Agreements (DPAs) with vendors and third-party contractors on behalf of the Putnam Central School District. After discussion, Beth McIntyre made a motion and seconded by Carol Koehler, the following Resolution:  
WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");  
WHEREAS, the Board of Education of the Putnam Central School through its affiliation with a locally based Regional Information, participates with the ROC and desires, for the 2026-2027 fiscal year, to authorize the ROC and its attorneys to negotiate Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"  
WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;  
WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted;  
BE IT RESOLVED, the Putnam Central School Board of Education authorized the use of DPAs negotiated by the RIC ROC and its attorneys, consistent with its needs and the needs of its students; and  
BE IT FURTHER RESOLVED, that the Putnam Central School District reserves to itself the right to make determinations regarding the use of such DPAs and the software and/or technology resources to which they relate and to consult with its own legal counsel to review any specific issues or concerns before executing any DPA.

## **CERTIFICATION**

It is hereby certified that the above motion was approved by the Putnam Central School Board of Education at its meeting, duly noticed, held on May 19, 2026  
Will be signed by the District Clerk, Kim Brown.

Motion carried 3-0

**Curriculum & Instruction**

Mr. Boucher advised that testing is almost completed.

**Special Education** -None

**Old Business** –

-Still looking into options for Tax Collector for the 2026-2027 school year.

**New Business** - none

**Executive Session** - none

**Adjournment**

A motion was made to adjourn by Carol Koehler and seconded by Beth McIntyre. Adjournment was at 6:46 p.m. Motion carried 3-0

Respectfully submitted,

Kim Brown  
District Clerk